

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 SOUTH 6<sup>TH</sup> STREET ROAD, ROOM 173  
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF EXECUTIVE COMMITTEE AND  
FINANCE AND LEGISLATIVE COMMITTEE  
FAIRVIEW HEIGHTS, ILLINOIS  
JUNE 1, 2011**

The June 1, 2011 meeting of the Joint Meeting of Executive Committee and Finance and Legislative Committee was held at the Four Points Sheraton in Fairview Heights, Illinois and was called to order at 4:00 p.m. by Chairman Brent A. Fischer. Roll call was taken and a quorum was established.

Executive Committee Members present:

Brent A. Fischer, Chair  
H. Richard Watson, Vice Chair

Executive Committee Members absent:

Valerie L. Salmons  
John Schlaf  
Ted J. Street

Finance and Legislative Committee Members present:

Brent A. Fischer, Vice Chair  
Mearl J. Justus  
Lisa Madigan, represented by Tony Willner  
Dwight Welch

Finance and Legislative Committee Members absent:

Ted J. Street, Chair  
Valerie L. Salmons  
Artis Yancey

Other Board Members present:

Thomas W. Barwin  
Laurel Lunt Prussing

Staff Members present:

Kevin T. McClain, Executive Director  
Larry N. Smith, Deputy Director  
Jennifer Wooldridge, Manager of Operations  
Jan Allen, Program Manager  
Laura Baker, Administrative Assistant  
Lennora Burnom, Criminal Justice Specialist I  
Daniel Hancock, Intern  
Betty L. Houston, Executive I  
John M. Krein, Fiscal Officer  
Scott Schaefer, Police Training Specialist

Others present:

Deborah L. Alms, Director, Mobile Team Unit #2  
Janet Bland, Director, Mobile Team Unit #9  
Philip A. Brankin, Director, Mobile Team Unit #3  
Bob Brislan, Wicklander-Zulawski  
Allyson Clark-Henson, Chicago Police Department  
Leonard Deynzer, Director, Mobile Team Unit #7  
Mark F. Edwards, Director, Mobile Team Unit #12  
Greg Elliott, Mobile Team Unit # 5  
William Fitzgerald, Mobile Team Unit #14  
Richard Fonck, Director, Mobile Team Unit #16  
Jeffrey Fritz, ILETSB Executive Institute  
Kenneth German, Director, Mobile Team Unit #6  
Matthew Hearn, Chicago Police Department  
Ken Herbert, St. Clair County Corrections Academy  
John Jefferson, Mobile Team Unit #6  
Jim Kempinski, Suburban Law Enforcement Academy  
Mark J. Kotte, Director, Mobile Team Unit #8  
Scott Kurtovich, Cook County Sheriff's Office  
Howard Lodding, Chicago Police Department  
Rebecca Long, Illinois State Police Academy  
Leonard Mendoza, Director, Mobile Team Unit #4  
Michael Metzler, Police Training Institute  
Sterling Morrell, Director, Mobile Team Unit #11  
Vicki L. Munson, Mobile Team Unit #6  
Van Muschler, Southwestern Illinois College Police Academy  
Terri Newbill, Mobile Team Unit #13  
Susan Nichols, ILETSB Executive Institute  
Michael Norrington, Director, Mobile Team Unit #15  
Ellen Petty, Director, Mobile Team Unit #10  
Beth Pinter, Director, Mobile Team Unit #5  
William Sax, Southwestern Illinois College Police Academy  
Catherine Somers, Police Training Institute  
Charlie Stein, Mobile Team Unit #16  
William L. Walls, Jr., Director, Mobile Team Unit #1

## **II. FINANCIAL AND EXECUTIVE MATTERS**

- A. Financial Matters
  - FY11
    - 1. Fiscal Report  
(Through May 31, 2011)
      - a. Summary of FY11 Budget
      - b. FY11 Training
      - c. Receipts into TACCSF
      - d. TACCSF Balance

John Krein reported on the FY11 budget and resource allocation. He also gave a summary of the FY11 Academy Training Reimbursements, Surcharge Fund Revenues and Surcharge Fund balance.

Mayor Welch asked that these reports be furnished to Board Members prior to meetings rather than a handout.

*Motion was made by Watson, seconded by Justus and carried by all members present to accept the report and place it on file.*

2. Consideration of FY 2012 Funding Awards, 1<sup>st</sup> Quarter

John Krein directed the committee to the Memorandum to the Director concerning the FY12 First Quarter payment. He advised the committee of the breakdown of funds to be provided to the Mobile Teams Units, Executive Institute/Media Resource Center, Chicago Police Department In-Service, Crisis Intervention Training, and Illinois Computer Crime Institute. He also explained the approval process for the Death Investigation program, where the Director would approve courses and report to the Board at the next meeting.

*Motion was made by Justus, seconded by Watson and carried by all members present to approve FY12 First Quarter payments for Mobile Teams Units, Executive Institute/Media Resource Center, Chicago Police Department In-Service, Crisis Intervention Training, Illinois Computer Crime Institute and approval process for Death Investigation program.*

B. Staff and Personnel Issues

None

C. Legislative Update

Director McClain gave an update on legislation that impacted the Board. He advised that our appropriation bill made it out of the house and senate and it remains at the introduced level.

D. Course Tuition Fee Request

Lenora Burnom directed attention to Tab O which has the budget for the new Lead Homicide Investigator course submitted by Wicklander Zulawski & Associates. She advised that this course was approved by the Curriculum Committee and a motion is needed to approve the tuition.

*Motion was made by Watson, seconded by Justus and carried by all members present to approve the tuition fee for the Lead Homicide Investigator course by Wicklander-Zulawski.*

Lenora also directed attention to the handout for Chicago Police Department Pre-Service Detective training course with a tuition fee of \$495.00, which needs approval for tuition.

*Motion was made by Watson, seconded by Justus and carried by all members present to approve the tuition fee for the Chicago Police Department Pre-Service Detective training course.*

### III. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

Jennifer Wooldridge reported that Board staff was 100% compliant with their training. She advised that for new Board members the paper version was provided in their handout material.

B. Camera Grant Update

Jennifer Wooldridge reported on the Camera Grant Award recipients and provided information to Board members as to how they were selected. Mayor Welch advised he would like to see the administrative rules and be advised who applied for the grant. Director McClain explained the process and advised he would get Mayor Welch the rules.

C. Update on Implementation of Public Act 96-1111 Training for Lead Investigators in Death and Homicide Investigations.

1. Staff Recommendations
2. Executive Director Authority to Approve 40 Hour Courses

This will be held over to full Board meeting.

D. Supplemental Funding

1. Academy Infrastructure
2. Crisis Intervention Team (CIT)

Director McClain advised this will also be covered at full Board meeting. He provided an overview on what will be discussed at full Board meeting.

**IV. NEW BUSINESS**

None

**V. ADJOURNMENT**

*Motion was made by Watson, seconded by Justus and carried by all members present to adjourn the meeting at 4:25 p.m.*