

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 SOUTH 6<sup>TH</sup> STREET ROAD, ROOM 173  
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF CURRICULUM AND SCHOOL STANDARDS ADVISORY  
COMMITTEE MEETING  
FAIRVIEW HEIGHTS, ILLINOIS  
JUNE 1, 2011**

The June 1, 2011 quarterly meeting of the Curriculum and School Standards Advisory Committee was held at the Four Points Sheraton in Fairview Heights, Illinois and was called to order at 3:05 p.m. by Chairman Richard Watson. Roll call was taken and a quorum was established.

Committee Members present:

H. Richard Watson, Chairman  
Thomas Dart, represented by Scott Kurtovich  
Hiram Grau, represented by Rebecca Long  
Barbara O'Connor  
Salvador Godinez, represented by Alan Pasley  
Garry McCarthy, represented by Howard Lodding  
Laurel Lunt Prussing  
Thomas W. Barwin

Committee Members absent:

Stuart McArthur  
G. W. Reid  
Rolando Villafuerte

Other Board Members present:

Brent A. Fischer

Staff Members present:

Kevin T. McClain, Executive Director  
Larry N. Smith, Deputy Director  
Jennifer Wooldridge, Manager of Operations  
Jan Allen, Program Manager  
Laura Baker, Administrative Assistant  
Lennora Burnom, Criminal Justice Specialist I  
Daniel Hancock, Intern  
Betty L. Houston, Executive I  
John M. Krein, Fiscal Officer  
Scott Schaefer, Police Training Specialist

Others present:

Deborah L. Alms, Director, Mobile Team Unit #2  
Jim Alsup, PATC  
Janet Bland, Director, Mobile Team Unit #9  
Philip A. Brankin, Director, Mobile Team Unit #3

Allyson Clark-Henson, Chicago Police Department  
 Leonard Deynzer, Director, Mobile Team Unit #7  
 Mark Edwards, Director, Mobile Team Unit #12  
 Greg Elliott, Mobile Team Unit #5  
 Regina Evans, Country Club Hills Police Department  
 William Fitzgerald, Mobile Team Unit #14  
 Richard Fonck, Director, Mobile Team Unit #16  
 Kenneth German, Director, Mobile Team Unit #6  
 Matt Hearn, Chicago Police Department  
 Ken Herbert, St. Clair County Corrections Academy  
 John Jefferson, Mobile Team Unit #6  
 Jim Kempinski, Suburban Law Enforcement Academy  
 Mark Kotte, Director, Mobile Team Unit #8  
 Leonard Mendoza, Director, Mobile Team Unit #4  
 Sterling Morrell, Director, Mobile Team Unit #11  
 Vicki Munson, Mobile Team Unit #6  
 Van Muschler, Southwestern Illinois College Police Academy  
 Terri Newbill, Mobile Team Unit #13  
 Michael Norrington, Director, Mobile Team Unit #15  
 Gerald J. O'Sullivan, Professional Law Enforcement Academy  
 Ellen Petty, Director, Mobile Team Unit #10  
 Beth Pinter, Director, Mobile Team Unit #5  
 William Sax, Southwestern Illinois College Police Academy  
 Catherine Somers, Police Training Institute, University of Illinois  
 Charlie Stein, Mobile Team Unit #16  
 William L. Walls, Jr., Director, Mobile Team Unit #1

Chairman Watson recognized and welcomed new Board Members Mayor Prussing, City of Urbana and Village Manager Barwin, Village of Oak Park.

Director McClain explained to the new Board Members the process the Curriculum and School Standards Committee goes through to certify courses for certificate or reimbursement.

**I. APPLICATION FOR SCHOOL/COURSE CERTIFICATION**

**A. Northern Illinois Training Advisory Board – MTU #2  
Rockford, Illinois**

1. At-Scene Traffic Crash and Traffic Homicide Investigation

Hours:	80
Tuition:	\$0.00
Course Dates:	May 31 – June 10, 2011

This request is for Board certification (**Board certificate, no reimbursement**). This ten day, eighty hour course, is designed to introduce the student to the necessary skills required to conduct a traffic crash investigation. The course will provide the student with a working knowledge of what evidence and information are needed upon arriving at the scene of a traffic crash and how to safely obtain the information without further endangering the safety of themselves, the victim or the community for which they work.

Director Deborah Alms was present to provide information and answer questions regarding the At-Scene Traffic Crash and Traffic Homicide Investigation course.

*Motion was made by O'Connor, seconded by Lodding and carried by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.*

**B. East Central Illinois Police Training Project – MTU #12**  
Urbana, Illinois

1. Lead Homicide Investigator – 12/IPTM (06/11)  
(Submitted as: Lead Death & Homicide Investigator)  
Hours: 40  
Tuition: \$0.00  
Course Dates: October 10-14, 2011 (Normal, IL)

This request is for Board certification (**Board certificate, no reimbursement**). This five day, forty hour course, is specially designed for the State of Illinois. The course curriculum is based on the curriculum as proposed for Lead Homicide Investigator certification. The course will be primarily taught using lecture and practical exercises. This course will meet the requirements set forth in Public Act 96-1111. The student will receive instruction in all phases of a thorough death investigation. The topics covered will take the student from the 911 call to successful prosecution using the time proven “Pyramid Approach” to the investigative process.

Director Edwards was present to provide information and answer questions regarding the Lead Homicide Investigator-12/IPTM course. He explained that this course is co-hosted with Mobile Team Unit #8.

Director McClain explained that in order to provide a clear understanding to agencies seeking a state-certified Lead Homicide Investigator course that meets the requirements of PA 96-1111, and to provide an appropriate tracking mechanism for Board records, the Board renamed the courses submitted for certification to Lead Homicide Investigator as meeting the requirement of PA 96-1111.

*Motion was made by Kurtovich, seconded by Lodding and carried by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.*

**C. Professional Law Enforcement Academy, Inc.**  
Willowbrook, Illinois

1. Vehicle Contraband Interdiction (Cash, Drugs, Explosives, Weapons and Human Cargo)  
Hours: 24  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (**Board certificate, no reimbursement**). This three day, twenty-four hour course, is designed to instruct law enforcement officers to interdict the illegal

trafficking of cash, drugs, explosives, weapons and human cargo. The course presents the least intrusive methods to detect and locate illegal contraband in trucks, semi-trailers and passenger vehicles. This course will also discuss ways to properly engage, identify, detain and apprehend terrorists and smugglers before they are able to commit any deadly act against the people of the United States. (This course must meet the "Use of Force" Guidelines).

Jerry O'Sullivan, Professional Law Enforcement Academy, Inc. was present to provide information and answer any questions concerning the Vehicle Contraband Interdiction course.

*Motion was made by O'Connor, seconded by Lodding and approved by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.*

**D. Wicklender-Zulawski & Associates, Inc.**  
Downers Grove, Illinois

1. Lead Homicide Investigator – W-Z (06/11)  
(Submitted as: Death & Homicide Investigations)  
Hours: 40  
Tuition: \$495.00  
Course Dates: To Be Announced

This request is for Board certification (**Board certificate and reimbursement**). This five day, forty hour course, is designed to cover the types of techniques necessary to manage investigations of death and homicide cases from initial crime scene examination through autopsy, suspect interviews and successful prosecution. The program includes an in depth review of a diverse combination of homicide cases, and provides strategic tactics in the apprehension and prosecution of the offender(s). The seminar provides the investigator with the tools necessary to conduct lead homicide investigations. Using actual investigations, participants work through cases from the moment of arrival until its conclusion. This program offers tips, techniques and methods to successfully close cases. In addition, the program is designed to meet the 40-hour course requirements of Illinois Public Act 96-1111 (SB 3491) for a training program in lead homicide investigation for law enforcement officers of local government agencies.

Chairman Watson explained that due to car problems no one was able to be here to provide information. He reported that this course meets all the criteria.

*Motion was made by Kurtovich, seconded by O'Connor and approved by all members present to recommend approval of this course for certificate and reimbursement with course evaluations to be forwarded to the Board Office.*

**E. North East Multi-Regional Training, Inc. – MTU #3**  
North Aurora, Illinois

1. South Suburban Emergency Response Team Basic SWAT School  
Hours: 90  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (**Board certificate, no reimbursement**) **Retroactive Certification**. This two week, ninety hour course, is designed for the purpose of instructing officers in basic SWAT operations and tactics. Attending this training will allow officers to qualify as persons to become part of a SWAT operations team. This course lays the foundation for on-going training, debriefs, and operational call-outs under the supervision of experienced S.W.A.T. commanders. The purpose is to give sworn police officers the latest information and techniques to operate as part of a S.W.A.T. team in a safe and effective manner while adhering to legal procedures, use of force and S.W.A.T. operation guidelines as established by the South Suburban Emergency Response Team through its' inter-governmental agreement as established by the South Suburban government members. (This course must meet the "Use of Force" Guidelines).

Director Philip Brankin was present to provide information and answer any questions concerning the South Suburban Emergency Response Team Basic SWAT School.

*Motion was made by O'Connor, seconded by Kurtovich and approved by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.*

**F. Law Enforcement Training Advisory Commission – MTU #10**  
Springfield, Illinois

1. Lead Homicide Investigator – 10/PATC (06/11)  
(Submitted as: Lead Death & Homicide Investigator Training)  
Hours: 40  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (**Board certificate, no reimbursement**). This five day, forty hour course, is designed to provide investigators with the basic skills of homicide and questioned death scene investigations for obtaining and displaying information. It is critical that investigators be able to identify evidence at the scene which would be an indicator as to the cause and manner of death. Law enforcement investigators are not expected to develop the same information as an autopsy, it is critical that investigators be able to identify evidence at the scene which would be an early indicator as to the cause and manner of death. The training meets or exceeds PA 96-1111 (SB3491), IL Statutes 5-10885.5.

2. Lead Homicide Investigator – 10/Carter (06/11)  
(Submitted as: Basic Lead Death and Homicide Investigator)  
Hours: 40  
Tuition: \$0.00  
Course Dates: October 3-7, 2011

This request is for Board certification (**Board certificate, no reimbursement**). This five day, forty hour course, is designed to give the student the basic knowledge needed to conduct lead homicide investigations. The content follows the course recommendations of the Illinois Law Enforcement Training and Standards Board. Students will receive classroom instruction in the history and theory behind lead homicide investigation techniques. They will learn the medical and legal definitions of death and the elements of the crime of homicide. Students will be instructed in the various types of death investigations, and also the methodologies and techniques for dealing with the intricate differences between each type. The training meets or exceeds PA 96-1111 (SB3491), IL Statutes 5-10885.5

Director Ellen Petty was present to provide information and answer any questions concerning the two Lead Homicide Investigator courses.

*Motion was made by Kurtovich, seconded by Long and approved by all members present to recommend approval of these courses for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.*

**G. Northwest Police Academy**  
Palatine, Illinois

1. Lead Homicide Investigator – NWP/SPI (06/11)  
(Submitted as: Homicide Investigation)  
Hours: 60  
Tuition: \$1,195.00 – Regional Commuter  
Course Dates: To Be Announced

This request is for Board certification (**Board certificate, no reimbursement**). This two week, sixty hour course, is designed to provide participants with advanced knowledge, skills, and abilities required for the successful resolution of homicide investigations. Carefully selected case studies are used to explore every aspect of homicide investigations. An expert in a specific field of specialization will lead each course segment. These experts are court certified and provide participants with valuable exposure to years of field experience and a variety of investigative techniques. This training meets PA 96-1111 (SB 3491) for a training program in lead homicide investigation for law enforcement officers of local government agencies.

No one was able to be present from Northwest Police Academy. However, Deputy Director Smith met with Director Fleischhauer from Northwest Police Academy concerning the course and was asked to explain to the Committee that the course did meet all requirements for certification.

There was a question concerning the tuition of \$1,195.00. Lennora Burnom explained that this request is for certificate only no reimbursement and therefore there would be no cost to the Board.

*Motion was made by Lodding, seconded by Kurtovich and approved by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.*

**II. NEW BUSINESS**

Addendum to Agenda

Chairman Watson explained that the below listed courses were last minute curriculum submissions and were provided as a handout.

**North East Multi-Regional Training, Inc. – MTU #3**  
North Aurora, Illinois

Lead Homicide Investigator-03 (06/11)  
Hours: 40  
Tuition: \$0.00  
Course Dates: To Be Determined

This request is for Board certification (**Board certificate, no reimbursement**). This five day, forty hour course is designed to provide an investigator with the basic skills to conduct homicide investigations. This training meets the requirements of PA 96-1111.

Director Philip Brankin was present to provide information and answer any questions concerning the course.

*Motion was made by Lodding, seconded by Long and approved by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.*

**Chicago Police Department**  
Chicago, Illinois

Pre-Service Detective Training  
Hours: 196  
Tuition: \$0.00  
Course Dates: To Be Determined

This request is for the Board Lead Homicide Investigator certification (**Board certificate, no reimbursement**). This 196-hour course is for assigned Chicago Police Department detectives only. This course is designed to provide attendees with advanced knowledge, skills, and abilities required for the successful resolution of various criminal investigations including homicide investigations. This course contains all the instructional content to meet PA 96-1111 (SB 3491) as a training program in homicide investigation for law enforcement officers of local government agencies.

Detective Matt Hearn from the Chicago Police Department was present to provide information and answer any questions concerning the course.

*Motion was made by O'Connor, seconded by Kurtovich and approved by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.*

**III. NEXT BOARD MEETING DATE AND LOCATION**

June 2, 2011  
Fairview Heights, Illinois

**IV. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE  
MEETING DATE AND LOCATION**

September 7, 2011  
Chicago, Illinois

**V. ADJOURNMENT**

*Motion was made by O'Connor, seconded by Kurtovich and carried by all members present to adjourn the meeting at 3:20 p.m.*