

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
CHICAGO, ILLINOIS
DECEMBER 9, 2010 - 9:00 A.M.**

I. PUBLIC MEETING ANNOUNCEMENT

The meeting was held at the Wyndham Hotel in Chicago, Illinois and was called to order by Chairman Davlin. The opening Statement was ready by Deputy Director Larry N. Smith.

Board Members present:

Timothy J. Davlin, Chairman
Brent A. Fischer, Vice Chairman
Thomas Dart (represented by Scott Kurtovich at 11:10 a.m.)
Gladyse Taylor, represented by Michael McCotter
Mearl Justus, represented by Kenneth Herbert
Lisa Madigan, represented by Kevin O'Connell
Jonathan Monken, represented by Rebecca Long (Monken arrived at 9:10 a.m.)
Barbara O'Connor
Valerie L. Salmons
John H. Schlaf
Ted J. Street
Rolando Villafuerte
H. Richard Watson
Jody P. Weis, represented by Howard Lodding
Dwight W. Welch
Artis Yancey

Board Members absent:

Stuart McArthur
Donald Sevener

Staff Members present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Jennifer Wooldridge, Manager of Operations
Cora Beem, Manager of Mandated Training
John Keigher, Chief Legal Counsel
Jan Allen, Program Manager
Laura Baker, Administrative Assistant

Lennora Burnom, Criminal Justice Specialist I
Betty L. Houston, Executive I
John M. Krein, Fiscal Officer
Dan Sluga, Chief Information Officer

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah L. Alms, Director, Mobile Team Unit #2
John Betten, O'Fallon PD/Mobile Team Unit #14
Janet Bland, Director, Mobile Team Unit #9
Philip A. Brankin, Director, Mobile Team Unit #3
Bob Brislan, Wicklander-Zulawski
Patrick Carey, ILEAS
Lisa A. Coleman, Mobile Team Unit #4
Katie Davis, Il Fraternal Order of Police
Leonard Deynzer, Director, Mobile Team Unit #7
Stephen Eberhart, Will County Sheriff's Office
Greg Elliott, Mobile Team Unit #5
William Fitzgerald, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Kenneth German, Director, Mobile Team Unit #6
Jim Kempinski, Suburban Law Enforcement Academy
Joyce King, Mobile Team Unit #6
Mark J. Kotte, Director, Mobile Team Unit #8
Mark Krug, Mobile Team Unit #12
Scott Kurtovich, Cook County Sheriff's Office
Drew Larson, Thomson Reuters
William Lawler, Suburban Law Enforcement Academy
Roy Lucke, Northwestern University Center for Public Safety
Michael Mackay, Will County Sheriff's Office
Daniel Maloney, Suburban Law Enforcement Academy
Patrick J. McGee, Cicero Police Department
Leonard Mendoza, Director, Mobile Team Unit #4
Tim Moore, Thomson Reuters
Vicki L. Munson, Mobile Team Unit #6
Van Muschler, Southwestern Illinois College Police Academy
Michael Norrington, Director, Mobile Team Unit #15
Ellen L. Petty, Director, Mobile Team Unit #10
Beth Pinter, Director, Mobile Team Unit #5
Roger A. Richards, Director, Mobile Team Unit #14
Charlie Stein, Mobile Team Unit #16
William Strayer, Sangamon County Sheriff's Department
Greg Sullivan, Director, Illinois Sheriffs' Association
Neil Williamson, Sheriff, Sangamon County
Dave Zollar, Thomson Reuters

II. PLEDGE OF ALLEGIANCE

Chairman Davlin led the Pledge of Allegiance and also led a moment of silence on behalf of fallen law enforcement and military officers from the State of Illinois.

III. ROLL CALL - ESTABLISHMENT OF QUORUM

Roll call was taken and a quorum was established.

VI. INTRODUCTION OF NEW BOARD MEMBERS

Chairman Davlin presented the official badge of the Board to new Board Members Rolando Villafuerte and Artis Yancey and welcomed them as new members of the Board. He noted it would have been a great pleasure if Board Member Mearl Justus was in attendance and he could introduce him as a new Board Member.

VII. INTRODUCTION OF GUESTS AND VISITORS

Director McClain introduced Samone McNeil who is the Director of Operations for Governor Quinn and welcomed and thanked her for all they do for the Police Training Board and let them know the Board appreciates it very much.

IV. REPORT OF NOMINATION COMMITTEE FOR BOARD CHAIR

Valerie Salmons reported that she was joined in the nomination committee with Ted Street and John Schlaf and they would like to unanimously put forward the name of Sheriff Brent Fischer for Chairman and Chief Richard Watson for Vice Chairman.

Motion was made by Davlin, seconded by Welch, and carried by all members present to name Brent Fischer Chairman and Richard Watson Vice Chairman of the Board.

Mayor Davlin congratulated Sheriff Fischer and turned over the gavel to Chairman Fischer. Sheriff Fischer thanked the nominating committee.

V. DISTINGUISHED SERVICE/LEADERSHIP AWARD

Director McClain presented Mayor Timothy Davlin with the Distinguished Service Award on behalf of the Board in recognition of his outstanding leadership while serving as Chairman of the Board. Mayor Davlin thanked the Board and indicated he wished every Mayor had the same opportunity he had to sit on the Board and indicated it was one of the most fulfilling obligations that he has had while being Mayor.

Chairman Fischer also thanked Mayor Davlin for his leadership of the Board.

VIII. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(September 1, 2010)

Motion was made by Welch, seconded by Watson and carried by all members present to approve minutes of Curriculum and School Standards Advisory Committee Meeting held September 1, 2010.

- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(September 1, 2010)

Motion was made by Davlin, seconded by Street and carried by all members present to approve minutes of the Joint Meeting of the Executive Committee and Finance and Legislative Committee held September 1, 2010.

- C. Regular Quarterly Board Meeting
(September 2, 2010)

Motion was made by Schlaf, seconded by Welch and carried by all members present to approve minutes of the Regular Quarterly Board Meeting held September 2, 2010.

IX. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee
December 8, 2010

Chief Watson reported on the Curriculum and School Standards Advisory Committee Meeting held December 8, 2010 and advised that the Committee recommended approval of the courses.

Motion was made by Davlin, seconded by Salmons and carried by all members present to approve the recommendations of the Committee.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee
December 8, 2010

Valerie Salmons reported that the items that were covered would be included later in this meeting.

X. EXECUTIVE MATTERS

- A. Financial Matters FY2010

1. Fiscal Report
(Through November 8, 2010)
 - a. Summary of FY10 Budget
 - b. FY11 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein reported on the fiscal report to the Board on several matters, including ten separate training funding categories or purposes outlined in his handout pages. Krein referred to academy based training costs, and commented that the Traffic and Criminal Conviction Surcharge Fund balance is down slightly, but is sufficient to support the Board's needs through the end of the fiscal year.

Mayor Welch asked about the Red Light Camera issue. Director McClain indicated that a letter had been sent to the Chief of Staff of the Attorney General, and that Kevin plans on meeting with the Chief of Staff to discuss the options.

Motion was made by Watson, seconded by Monken and carried by all members present to approve the report and place it on file.

2. FY 2011 Final MTU Budget Recommendation

John Krein reported on the final FY 2011 funding for the Mobile Training Units (MTU's). He then recommended that the Board approve a budget of \$4,446,300.00 for all 16 MTU's.

Motion was made by Salmons, seconded by Street and carried by all members present to approve the budget of \$4,446,300.00 for the Mobile Training Units for FY2011.

John Krein then addressed the issue of pay raises for the MTU employees. Because of uncertainty in the Governor's Budget, these raises have not yet been determined. John, with the agreement of the Director and Deputy Director, recommended that we start with an annualized raise of 1.67% to calculate what the total amount would be and get back to the Board

Motion was made by Street, seconded by Watson and carried by all members present to authorize the Board to work with the MTU's and report back at the next meeting the cost of the raise.

Discussion ensued concerning the above motion. After closing discussion, motion was tabled and figures will be brought to next Board Meeting.

- B. Staff and Personnel Issues

None

- C. Law Enforcement/Corrections/Court Security Waiver
Disposition Quarterly Report

Motion was made by Davlin, seconded by Watson and carried by all members present to approve the actions of the Executive Director on the waiver requests as presented.

- D. Legislation and Legal Updates
 - 1. Legislative Updates
 - 2. Litigation

John Keigher reported on three issues; the changes in the Federal law governing IROCC, a summary of the Board's plans to implement a program to comply with Public Act 96-1111 (Lead Death/Homicide Investigator Training), and an update on the status of the Federal case Moore v. Trent involving a challenge to the IROCC program brought by corrections officers.

XI. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Analysis of Supplemental Training and Resources Via The Internet
for Public Safety Programs Sponsored by the Board
Tim Moore, Westlaw

Tim Moore of Westlaw gave a presentation to the Board of a potential information service that Westlaw could provide to the Board, and also to MTU's and individual agencies. Phil Brankin and Roger Richards both commented that the service could be a benefit to law enforcement if structured properly.

- B. Illinois Law Enforcement Executive Institute
 - 1. Grants and Special Projects
 - 2. Illinois Law Enforcement Media Resource Center
 - 3. Illinois Law Enforcement Executive Institute Programs
- C. A Statewide System of In-Service Training (ASSIST) Program
(Jennifer Wooldridge)
- D. County Officials Training Program
(Lennora Burnom)
 - 1. Corrections Academy Progress Report for FY11
 - 2. Sheriff's Training Mandate
 - 3. Circuit Clerks' Training Update
 - 4. ILACP 2011 Training Conferences
 - 5. Coroner's Mandatory Training
- E. Coroner/Death Investigation Training
- F. Specialized Training Programs

(Jill Weber)

1. IDOT FY11 Report
2. Traffic Crash Reconstruction
3. FY10/FY11 IEMA

G. Part-Time Training Program
(Jan Allen)

1. Progress Report

H. Federal Homeland Security Grant
(Susan Nichols)

1. Progress Report
2. Illinois Terrorism Task Force

Motion was made by Welch, seconded by Watson and carried by all members present to accept the reports and place them on file.

XII. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

Jennifer Wooldridge provided a brief update on the deadline date for the Ethics acknowledgment form to be submitted.

B. Police Training Institute Update

Director McClain gave an update on the status of PTI, and directed the Board's attention to the November 17, 2010 letter from the University of Illinois announcing the closure of PTI effective 12/31/2011. Director McClain then discussed the Board's plans/negotiations with Western Illinois University to explore opening a residential academy at that location. The Director also informed the Board that the University of Illinois has been asked by some legislators to find a way to keep PTI open until another funding source can be found or established.

Director McClain then informed the Board of PTI's request for over \$70,000 to be paid to PTI to cover the fourth quarter housing expenses from the previous Board action to assist PTI with those costs. Director McClain then asked the Board to consider allowing him to negotiate with the U of I in making the final payment of \$70,000 be in exchange for the transfer of the assets of PTI (cars, firearms, computers, training aids/equipment, etc.) from PTI to another institution.

Ted Street voiced his opposition to the payment of \$70,000 to PTI, but said he would consider it as a part of a deal for the asset transfer.

Motion was made by Davlin, seconded by Welch, that Director McClain work with PTI, University of Illinois, for the final payment in exchange for the transfer of assets.

Barbara O'Connor discussed the assets of PTI and indicated that the value of the assets was not close to \$70,000. She stated that it would not be a fair exchange, and indicated that she intended to vote against the motion.

The motion, by a roll call vote, was defeated - 6 no votes (Villafuerte, Salmons, Street, Watson, O'Connor, Monken); 5 yes votes (Davlin, Fischer, Schlaf, Welch, Yancey). After further discussion another motion was made.

Motion was made by Street, seconded by Welch and carried by roll call vote of 9 yes votes (Davlin, Villafuerte, Salmons, Schlaf, Street, Watson, Welch, Yancey, Monken); 2 no votes (Fischer, O'Connor), NOT to pay the amount requested (\$70,000.00).

C. Camera Grant Update

Jennifer Wooldridge provided an update on the Camera Grant. She advised that the applications for FY2011 Camera Grants were online. The legislation does not allow the Board to receive any applications after January, 2011.

XIII. NEW BUSINESS

None

XIV. PUBLIC INPUT

Will County questioned as to what would happen to their correction training if PTI closes. Director McClain advised that the Board has a responsibility to train correctional officers and that responsibility will be met. They also questioned firearms training. Director McClain advised that he will work with Will County to make sure training needs are met. After discussion Director McClain advised he would write a letter to all sheriffs and chiefs of the State outlining what is happening concerning PTI and try to address everyone's concerns. Mayor Welch asked that an e-mail of the drafted letter be sent to Board Members prior to going out to sheriffs and chiefs.

XV. FYI

Tab 15 - no discussion.

XVI. ANNOUNCEMENTS

Transformation to Leadership: Effective Police Supervision (*Executive Institute*)

January 10-13, 2011

February 14-17, 2011

March 21-24, 2011

Building a Mentoring Program (*Executive Institute*)

January 19, 2011 (Northern Illinois - TBD)
January 20, 2011 (Southern Illinois - TBD)

Police Executive Role in the 21st Century (*Executive Institute*)

February 7-10, 2011
March 7-10, 2011
April 11-14, 2011

Leading Beyond Tradition (*Executive Institute*)

January 25-26, 2011

**Enduring, Surviving and Thriving as a Law Enforcement Executive
(*Executive Institute*)**

May 16-20, 2011

Curriculum and School Standards Advisory Committee Meeting

Springfield, Illinois
March 2, 2011

Quarterly Board Meeting

Springfield, Illinois
March 3, 2011

XVII. ADJOURNMENT

Motion was made by Davlin, seconded by Welch and carried by all members present to adjourn the meeting at 11:45 a.m.