

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 SOUTH 6<sup>TH</sup> STREET ROAD, ROOM 173  
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF CURRICULUM AND SCHOOL STANDARDS ADVISORY  
COMMITTEE MEETING  
CHICAGO, ILLINOIS  
December 8, 2010 - 3:00 p.m.**

The December 8, 2010 Quarterly Meeting of the Curriculum and School Standards Advisory Committee was held at the Wyndham Hotel in Chicago, Illinois. The meeting was called to order by Chairman Richard Watson. Roll call was taken and a quorum was established.

Committee Members present:

H. Richard Watson, Chair  
Thomas Dart, represented by Scott Kurtovich  
Barbara O'Connor  
Jonathon E. Monken, represented by Rebecca Long  
Gladyse Taylor, represented by Michael McCotter  
Jody Weis, represented by Howard Lodding  
Dwight W. Welch

Committee Members absent:

Stuart McArthur

Other Board Members present:

John H. Schlaf  
Ted Street  
Rolando Villafuerte  
Artis Yancey

Staff Members present:

Kevin T. McClain, Executive Director  
Larry N. Smith, Deputy Director  
Jennifer Wooldridge, Manager of Operations  
Cora Beem, Manager of Mandated Training  
John Keigher, Chief Legal Counsel  
Jan Allen, Program Manager  
Laura Baker, Administrative Assistant  
Lennora Burnom, Criminal Justice Specialist I  
Betty L. Houston, Executive I

John M. Krein, Fiscal Officer  
Dan Sluga, Chief Information Officer

Others present:

Penny Abbott, Mobile Team Unit #9  
Deborah L. Alms, Director, Mobile Team Unit #2  
Bryce Baker, Palatine Police Department  
John Betten, O'Fallon PD/Mobile Team Unit #14  
Janet Bland, Director, Mobile Team Unit #9  
Philip A. Brankin, Director, Mobile Team Unit #3  
Bob Brislan, Wicklander-Zulawski  
Patrick Carey, ILEAS  
Allyson Clark-Henson, Chicago Police Department  
Lisa Coleman, Mobile Team Unit #4  
Sean Connolly, Connolly Law Office, P.C.  
Greg Elliott, Mobile Team Unit #5  
William Fitzgerald, Mobile Team Unit #14  
Richard Fonck, Director, Mobile Team Unit #16  
Jeffrey Fritz, ILETSB, Executive Institute  
Kenneth German, Director, Mobile Team Unit #6  
Kenneth Herbert, St. Clair County Corrections Academy  
Jim Kempinski, Suburban Law Enforcement Academy  
Joyce King, Mobile Team Unit #6  
Mark J. Kotte, Director, Mobile Team Unit #8  
Mark Krug, Mobile Team Unit #12  
William Lawler, Suburban Law Enforcement Academy  
Daniel Maloney, Suburban Law Enforcement Academy  
Leonard Mendoza, Director, Mobile Team Unit #4  
Michael Metzler, Police Training Institute  
John Mondelli, DuPage County Sheriff's Department  
Vicki L. Munson, Mobile Team Unit #6  
Van Muschler, Southwestern Illinois College Police Academy  
Susan Nichols, ILETSB, Executive Institute  
Michael Norrington, Director, Mobile Team Unit #15  
Ellen L. Petty, Director, Mobile Team Unit #10  
Beth Pinter, Director, Mobile Team Unit #5  
Roger A. Richards, Director, Mobile Team Unit #14  
Vladimir Sergevnnin, Western Illinois University  
Catherine Somers, Police Training Institute  
Charlie Stein, Mobile Team Unit #16  
William Strayer, Sangamon County Sheriff's Department  
Chris Villarreal, Hillside Police Department

**I. APPLICATION FOR SCHOOL/COURSE CERTIFICATION**

**A. Federal Bureau of Investigation - Chicago  
North Chicago, Illinois**

1. Ballistic Shield Instructor Course  
Hours: 24  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (Board certificate only, No reimbursement). (Requesting Retroactive Certification). This three day, 24-hour course, is designed to teach students everything from the history of the ballistic shield through the advanced multi-operator deployment of the shield. The student will then be able to take the specific skills learned and teach this program to new students. (This course must meet the “Use of Force” Guidelines).

Jason Lefer, FBI Swat Team, was present to provide information and answer questions regarding the Ballistic Shield Instructor Course.

**Motion was made by Lodding, seconded by Welch and carried by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board Office.**

**B. Police Training Institute  
Champaign, Illinois**

1. Police Tactical Rifle  
Hours: 44  
Tuition: \$418.00 - Commuter  
Course Dates: To Be Announced

This request is for Board certification (Board certificate and Reimbursement). This five day, 44- hour course, is designed to enhance the student officer’s knowledge of tactical concepts required for optimal performance with the police patrol rifle. (This course must meet the “Use of Force” Guidelines).

Mike Metzler, Police Training Institute, was present to answer any questions concerning this course.

**Motion was made by McCotter, seconded by Kurtovich and carried by all members present to recommend approval of this course for certificate and reimbursement with course evaluations to be forwarded to the Board office.**

**C. Suburban Law Enforcement Academy - SLEA  
Glen Ellyn, Illinois**

1. Basic Truck Enforcement and Portable Scale Certification

Hours: 40  
Tuition: \$395.00  
Course Dates: To Be Announced

This request is for Board certification (Board certificate only, No reimbursement). This five day, 40-hour course, is designed to train police officers in the detection and investigation of truck law violations.

Jim Kempinski and Bryce Baker, SLEA, were present to answer any questions concerning this course.

**Motion was made by O'Connor, seconded by Kurtovich, and carried by all members present to recommend approval of this course for certificate only, no reimbursement with course evaluations to be forwarded to the Board office.**

**D. Illinois Law Enforcement Training and Standards Board, Executive Institute**  
Macomb, Illinois

1. Police Resource Management  
Hours: 32  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (Board certificate only, No reimbursement). (Requesting Retroactive Certification). This four day, 32-hour course, is designed to present students with concepts, strategies and solutions necessary to fully orient them to patrol staffing, deployment and scheduling methodologies.

2. Enduring, Surviving, and Thriving as a Law Enforcement Executive  
Hours: 48  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (Board certificate only, No reimbursement). (Requesting Retroactive Certification). This five day, 48-hour course which includes an additional one week take home written assignment, is a comprehensive and challenging program designed to teach new chiefs concepts and strategies necessary to perform their job effectively.

3. Police Executive Role in the 21<sup>st</sup> Century  
Hours: 200  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (Board certificate only, No reimbursement). (Requesting Retroactive Certification). This four day, 200-hour, three week, 3 month course, is designed to equip police managers and executives with the professional development necessary for successful management and leadership of a 21<sup>st</sup> century law enforcement agency.

4. Transformation to Leadership Effective Police Supervision  
Hours: 200  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (Board certificate only, No reimbursement). (Requesting Retroactive Certification). This four day, 200-hour, three week, 3 month course, is designed to provide the foundation for the upwardly mobile supervisor in their agency.

Susan Nichols and Jeffery Fritz, Executive Institute, were present to answer any questions concerning this course.

**Motion was made by Long, seconded by Kurtovich and carried by all members present to recommend approval of these courses for certificate only, no reimbursement, with course evaluations to be forwarded to the Board office.**

**E. Illinois Fire Service Institute**  
Champaign, Illinois

1. Command & General Staff Positions/IMT  
Hours: 40  
Tuition: \$0.00  
Course Dates: To Be Announced

This request is for Board certification (Board certificate only, No reimbursement). This five-day, 40-hour course, is designed to allow students to practice the development of incident Action Plans for incidents and events. The course is designed around the eight Command and General Staff positions in the incident command system.

Representatives from Illinois Fire Service Institute were present to provide information and answer any questions concerning this course.

**Motion was made by O'Connor, seconded by McCotter and carried by all members present to recommend approval of this course for certificate only, no reimbursement, with course evaluations to be forwarded to the Board office.**

## **II. RECERTIFICATION OF CERTIFIED BASIC COURSES**

### **BASIC LAW ENFORCEMENT COURSE Chicago Police Academy (Metro)**

January 3 - April 13, 2011  
May 9 - August 17, 2011  
September 5 - December 9, 2011

**Chicago Basic Recruit Training Program**

April 2 - September 18, 2011  
July 17, 2011 - January 15, 2012  
October 2, 2011 - April 12, 2012

**Cook County Sheriff's Police Academy**

January 3 - March 11, 2011  
March 28 - June 3, 2011  
June 27 - September 2, 2011  
September 26 - December 2, 2011

**Cook County Sheriff's Police Academy  
Corrections Officer to Police Transfer Course**

January 31 - March 25, 2011  
April 25 - June 17, 2011  
July 25 - September 16, 2011  
October 17 - December 9, 2011

**Illinois State Police Academy**

January 9 - March 31, 2011  
April 10 - June 3, 2011  
July 10 - September 30, 2011  
September 25 - December 16, 2011

**Police Training Institute**

January 9 - March 31, 2011  
April 10 - June 30, 2011  
July 10 - September 29, 2011  
October 3 - December 16, 2011

**Southwestern Police Academy**

January 28 - April 9, 2011  
May 19 - July 29, 2011  
August 25 - November 4, 2011

**Suburban Law Enforcement Academy**

January 3 - March 25, 2011  
April 4 - June 24, 2011  
July 11 - September 23, 2011  
September 26 - December 9, 2011

**BASIC LAW ENFORCEMENT COURSES PLANNED FOR  
THE NEXT THREE CALENDAR YEARS**

<b>CY11</b>	<b>CY12</b>	<b>CY13</b>	
3	3	3	Chicago Police Academy
4	4	4	Cook County Sheriff's Police Academy
4	4	4	Cook Cty Sheriff's Police Acad. Transfer Course
4	4	4	Illinois State Police Academy
4	-	-	Police Training Institute
3	3	3	Southwestern Police Academy
4	4	4	Suburban Law Enforcement Academy
<hr/> 26	<hr/> 22	<hr/> 22	

The above numbers represent the number of Basic Law Enforcement classes approved by the Board that each academy can offer in a calendar year.

*Motion was made by Lodding, seconded by Kurtovich and carried by all members present to recommend approval of Recertification of Certified Basic Courses for calendar year 2011.*

**200 HOUR BASIC CORRECTIONS COURSE  
Cook County Department of Corrections Academy**

December 20, 2010 - April 8, 2011  
January 31 - May 20, 2011  
March 7 - June 24, 2011  
April 11 - July 29, 2011  
May 23 - September 9, 2011  
June 27 - October 14, 2011  
August 1 - November 18, 2011

September 12 - December 30, 2011  
 October 17, 2011 - February 10, 2012  
 November 21, 2011 - March 9, 2012

**Cook County Court Services Academy**

February 13 - May 20, 2011  
 June 6 - September 9, 2011  
 September 26 - December 30, 2011

**Police Training Institute**

January 17 - February 18, 2011  
 February 28 - April 1, 2011  
 March 21 - April 22, 2011  
 April 25 - May 27, 2011  
 May 30 - July 1, 2011  
 August 29 - September 30, 2011  
 October 3 - November 4, 2011  
 October 17 - November 18, 2011

**St. Clair County Sheriff's Correctional Officers Training Academy**

January 24 - February 25, 2011  
 March 28 - April 29, 2011  
 May 30 - June 29, 2011  
 September 19 - October 21, 2011

**200 HOUR BASIC CORRECTIONS COURSES PLANNED FOR THE NEXT THREE CALENDAR YEARS**

<b>CY11</b>	<b>CY12</b>	<b>CY13</b>	
10	10	10	Cook Cty Department of Corrections Academy
3	3	3	Cook County Court Services Academy
8	0	0	Police Training Institute
4	4	4	St. Clair County Sheriff's Correctional Academy
<hr/> 25	<hr/> 17	<hr/> 17	

**The above numbers represent the number of Basic Corrections classes approved by the Board that each academy can offer in a calendar year.**

*Motion was made by Lodding, seconded by Welch and carried by all members present to recommend approval of Recertification of Certified 200 Hour Basic Corrections Courses for calendar year 2011.*

### **III. MANDATORY FIREARMS TRAINING**

Board approved Basic Law Enforcement and Correctional Training Academies and the Mobile Team Units are the only facilities authorized to conduct the required Mandatory Firearms Training Course and the Mandatory Firearms Training Waiver Course.

*Motion was made by Lodding, seconded by Welch and carried by all members present to recommend approval of the Basic Law Enforcement and Correctional Training Academies and Mobile Team Units as the only authorized facilities to conduct required Mandatory Firearms Training Courses and Mandatory Firearms Training Waiver Course for 2011.*

### **IV. LISTING OF IN-SERVICE, ADVANCED AND SPECIALIZED COURSES REQUESTING RECERTIFICATION**

Chairman Watson called attention to the list of the courses requesting recertification and pointed out that these courses are currently certified by the Board and recertification is done on an annual basis. Staff is recommending recertification of the courses listed.

*Motion was made by Welch, seconded by McCotter and carried by all members present to recommend approval of the in-service, advanced and specialized courses requesting recertification in 2011.*

### **V. UNFINISHED BUSINESS**

None

### **VI. NEW BUSINESS**

None

### **VII. NEXT BOARD MEETING DATE AND LOCATION**

December 9, 2010  
Wyndham, Chicago

**VIII. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE  
MEETING DATE AND LOCATION**

March 2, 2011  
Springfield, Illinois

**IX. ADJOURNMENT**

*Motion was made by O'Connor, seconded by Welch and carried by all members present to adjourn the meeting at 3:20 p.m.*