

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
EAST PEORIA, ILLINOIS
September 2, 2010 - 9:00 a.m.**

I. The September 2, 2010 Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Stoney Creek Inn in East Peoria, Illinois. The meeting was called to order by Chairman Davlin. The Opening Statement was read by Deputy Director Larry N. Smith.

Board Members present:

Timothy J. Davlin, Chairman
Brent A. Fischer, Vice Chairman
G. Nick Graff
David E. Livesay
Valerie L. Salmons
John H. Schlaf
Ted J. Street
H. Richard Watson
Dwight W. Welch
Lisa Madigan, represented by Kevin O'Connell
Jody P. Weis, represented by Howard Lodding
Thomas Dart, represented by Scott Kurtovich
Donald Sevener, represented by Nicole Krneta Rogers
Barbara O'Connor
Jonathon E. Monken
Michael Randle, represented by Bryan Adams

Board Members absent:

Robert J. Hogan
Stuart McArthur

Staff Members present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Jennifer Wooldridge, Manager of Operations
Cora Beem, Manager of Mandated Training

John Keigher, Chief Legal Counsel
Jan Allen, Program Manager
Laura Baker, Program Manager
Lennora Burnom, Criminal Justice Specialist I
Betty L. Houston, Executive I
John M. Krein, Fiscal Officer
Dan Sluga, Chief Information Officer
Scott Schaefer, Police Training Specialist

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah L. Alms, Director, Mobile Team Unit #2
Eric C. Arnold, Illinois Law Enforcement Executive Institute
Janet Bland, Director, Mobile Team Unit #9
Chris Bolinger, Illinois Law Enforcement Executive Institute
Philip A. Brankin, Director, Mobile Team Unit #3
Mark Bridges, Springfield Police Department
Bob Brislan, Wicklander-Zulawski
Chris Butcher, Macomb Police Department
Allyson Clark-Henson, Chicago Police Department
Lisa A. Coleman, Mobile Team Unit IV
Leonard Deynzer, Director, Mobile Team Unit #7
Mark F. Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Regina Evans, Country Club Hills Police Department
David Fellows, Region 8, ILEAS
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, Illinois Law Enforcement Executive Institute
Russell Gentry, ILEAS, Region 6/8
Kenneth German, Director, Mobile Team Unit #6
Kenneth Herbert, St. Clair County Corrections Academy
Joyce King, Mobile Team Unit #6
Mark J. Kotte, Director, Mobile Team Unit #8
William Lawler, Suburban Law Enforcement Academy
Dan R. Leezer, Illinois State Police/MTU #6
Rebecca Long, Illinois State Police Academy
Dan Maloney, Suburban Law Enforcement Academy
Sterling Morrell, Director, Mobile Team Unit #11
Vicki L. Munson, Mobile Team Unit #6
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Mobile Team Unit #13
Susan Nichols, Illinois Law Enforcement Executive Institute

Michael Norrington, Director, Mobile Team Unit #15
 Jim Pearson, ILEAS, Region 6
 Ellen Petty, Director, Mobile Team Unit #10
 Beth Pinter, Director, Mobile Team Unit #5
 Roger A. Richards, Director, Mobile Team Unit #14
 Catherine Somers, Police Training Institute
 Charles Stein, Mobile Team Unit #16
 Jean Swan, Mobile Team Unit #16
 Chris Tanner, Region 9, ILEAS
 William L. Walls, Jr., Director, Mobile Team Unit #1
 Randy Wilson, ILEAS, Region 7

II. PLEDGE OF ALLEGIANCE

Chairman Davlin led the Pledge of Allegiance and also led a moment of silence on behalf of fallen law enforcement and military officers from the State of Illinois.

III. ROLL CALL - ESTABLISHMENT OF QUORUM

Roll call was taken and a quorum established.

IV. INTRODUCTION OF GUESTS AND VISITORS

V. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(June 2, 2010)
- B. Joint Meeting of Executive Committee and
Finance and Legislative Committee
(June 2, 2010)
- C. Regular Quarterly Board Meeting
(June 3, 2010)

Motion was made by Salmons, seconded by Watson and carried by all members present to approve the minutes of the above meetings.

VI. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee
September 1, 2010

Chairman Watson reported that the committee met and recommended that the Board approve all the courses under Tab 5 except for the Ballistic Shield Instructor course as they did not have a representative to answer questions concerning the course which was for retroactive certification. The committee felt that until they have a representative present the course should not be approved. The following courses were recommended for approval:

Western Illinois Police Training Unit - MTU #6

Galesburg, Illinois

1. Advanced Rapid Deployment To An Active Shooter Training
 Hours: 30
 Tuition: \$0.00
 Course Dates: To Be Announced
 Board Certificate - No Reimbursement

Springfield Police Department

Springfield, Illinois

1. Handgun Firearms Instructor
 Hours: 40
 Tuition: \$171.00
 Course Dates: To Be Announced
 Board Certificate and Reimbursement

LETAC - MTU #10

Springfield, Illinois

1. Intro to Close Quarter Combat (CQC)
 Hours: 40
 Tuition: \$300.00
 Course Dates: To Be Announced
 Board Certificate, No Reimbursement

Motion was made by Watson, seconded by Schlaf and carried by all present to approve the courses as listed with course evaluations to be forwarded to the Board Office.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee
 September 1, 2010

Chairman Davlin reported that this will be discussed under Unfinished Business.

VII. EXECUTIVE MATTERS

- A. Financial Matters FY10
 - 1. Fiscal Report
(Through August 31, 2010)
 - a. Summary of FY10 Budget
 - b. Final FY10 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein provided a handout which contained the final fiscal report for Fiscal Year 2010. Since the last meeting, there has been a decrease in all categories except for those funds approved for infrastructure items for the MTU's.

Krein referred to page 3 of the report concerning training reimbursements. The total for Basic Law Enforcement, Basic Corrections, and Academy based in-service training was \$2.4 million, which was \$6 million three years ago. Because of the economy, approximately \$1.3 million in Board funds lapsed in the appropriation.

Krein discussed page 5 of the handout, which showed a slight decrease in the Surcharge Fund. The first two months of this fiscal year show approximately \$20,250,000 which is adequate to support appropriations for the Board. Last year the Governor's Office swept \$5.4 million from the Surcharge Fund, however, this year they are talking about borrowing from the Fund, which would be repaid, with interest, within 18 months.

Chief Graff asked if it was possible, with the surplus this year in Grants in Aid line item, to reimburse those counties and municipalities that were shorted two or three years ago when funds to reimburse all training fell short. Director McClain indicated that appropriations are only from year to year, and that the Court of Claims would be the only option in that case.

Motion was made by Watson, seconded by Street and carried by all members present to approve the report and place it on file.

- 2. FY11 Budget

John Krein reported that the enacted budget for the current fiscal year was at the same level as last year, with the Director successfully obtaining funds for two new positions. The budget was enacted as reduced by the Governor. The scheduled meetings with the Governor's Office of Management and Budget for the end of July have not yet occurred. John will report back to the Board in December concerning this matter.

3. Approval of MTU/Direct Training Contracts - FY11

John Krein discussed the packet which contains memorandum concerning FY11 Mobile Training Unit funding, and FY11 Direct Training Contracts. Again, due to the lateness of the budgetary meeting with the Governor's Office of Management and Budget, final funding for MTU's will be approved at the December meeting. Until then, MTU's should be funded at the lesser of the FY10 Statement of Award or FY11 Award Request. This will allow the MTU's to engage in programmatic planning and scheduling.

John discussed the memorandum on Direct Training Contracts, which are traditionally approved for the full year by the Board at the September meeting. Krein again made that recommendation to the Board.

Motion was made by Watson, seconded by Street and carried by all members present to approve the report and place it on file.

B. Staff and Personnel Issues

Director McClain introduced Deputy Director Larry Smith, and Manager of Mandated Training Cora Beem, as new employees. The Director also reported that Executive Secretary Sallie Traynor has taken a position with the Ethics Commission, and he is moving forward to fill her position.

Chairman Davlin advised the Board that the Executive Committee met on September 1st and completed the annual evaluation of the Director.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Motion was made by Graff, seconded by Schlaf and carried by all members present to approve the actions of the Executive Director on the waiver requests as presented.

D. Legislation and Legal Updates

1. Legislative Updates
2. Litigation

John Keigher, Chief Legal Counsel, reported on SB 3491 (PA 96-1111) that requires special certification for those officers assigned as lead investigators in Homicide/Death Investigations. John outlined the Board staff plans for implementing the requirements of the bill: a survey of police agencies, assembling an advisory committee, followed by recommendations for any needed training. An update will be given at the December Board Meeting.

Keigher also reported on SB 3695 (PA 96-1029) that allows the Illinois State Police to take an additional fee out of all traffic citations. This will have a slight effect on the Surcharge Fund, resulting in the loss of approximately 20 cents per citation for a three month period. However, after September 15th, the cap will be raised to \$120, and the Board's share will go up approximately \$1.50 per citation. No further action will be taken at this time.

Director Monken asked the effective date of SB 3491, which is January 1, 2012. Monken then commented that the added fee for ISP is strictly a temporary measure to prevent layoffs at ISP, and that he has requested it be repealed when general revenue funds increase for ISP. Monken stated that prior to this time, ISP has never received any revenue from citations, and it is his intention to return to that status as soon as fiscally possible.

Keigher then commented briefly on current litigation - Moore v. Trent, involving correctional officers seeking the right to participate in IRROC. Another update will be given in December.

VIII. PROGRAM PROGRESS REPORTS

- A. Illinois Law Enforcement Executive Institute
 - 1. Grants and Special Projects
 - 2. Illinois Law Enforcement Media Resource Center
 - 3. Illinois Law Enforcement Executive Institute Program

- B. A Statewide System of In-Service Training (ASSIST) Program (Jennifer Wooldridge)
 - 1. Final Progress Report FY10

- C. County Officials Training Program (Lennora Burnom)
 - 1. Corrections Academy Progress Report for FY11
 - 2. Sheriffs' Training Mandate
 - 3. Court Security Training
 - 4. Executive Assistant Training
 - 5. Civil Process Training
 - 6. Circuit Clerks' Training Update
 - 7. ILACP 2011 Training Conferences
 - 8. Coroner's Mandatory Training

- D. Coroner/Death Investigation Training

- E. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY11 Report
 - 2. Traffic Crash Reconstruction
 - 3. FY10 IEMA

- F. Part-Time Training Program
(Jan Allen)
 - 1. Progress Report

- G. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Progress Report
 - 2. Illinois Terrorism Task Force

Motion was made by Salmons, seconded by Watson and carried by all members present to accept the reports and place them on file.

IX. UNFINISHED BUSINESS

- A. Mandated Annual Ethics Training

Jennifer Wooldridge reported on the Ethics form that Board members need to complete. She advised that the deadline is December 31, 2010.

- B. Police Training Institute Update

Director McClain welcomed Barbara O'Connor as the Interim Director of the Police Training Institute. Director McClain then discussed the current situation involving the status of PTI with the University of Illinois, and the possibility that PTI could cease to exist in its current role as a residential academy. The Director also discussed the previous Board Executive Committee meeting, and the need for plans to train police cadets if PTI is no longer available. The Director also reported briefly on his recent meeting with the Chancellor of the University of Illinois. The Director also commented on the Executive Committee's tour of Western Illinois University, and the Committee's interest in that location for a new academy should PTI cease to exist.

Chairman Davlin commented on the concerns of the Executive Committee about the situation with PTI, and stated that although we are unsure of the final status of PTI with the U of I, we do need to make plans for the future.

Board Member Ted Street commented at length about the current situation with PTI, and the potential problems for the Board if PTI's situation with the University of Illinois does not improve. Board Member Street then moved to allow the Board Director and staff to move forward with talks,

discussions, and planning with Western Illinois University officials, pending a 45 day period in which the U of I will produce a final report concerning PTI. Board Member Valerie Salmons seconded Street's motion, and it was open for discussion.

Interim PTI Director O'Connor then spoke about the relationship between PTI and the University of Illinois, and the relationship between the Board and PTI. O'Connor stressed that PTI did enjoy a good relationship with the Chancellor, and believes his support is there for PTI. She commented on the fine facilities at PTI and indicated that the University wishes to establish a partnership with the Board.

Ted Street restated his concerns about PTI, and explained his desire to wait for the final report in 45 days, but that the Board could not simply wait without making at least some preliminary plans.

Chairman Davlin asked Director O'Connor when the final report of the U of I would be complete, and she replied it could be a couple of weeks, but felt that it would be done by 45 days. Chairman Davlin asked Director O'Connor to take this conversation back to the Chancellor so that he is aware of the Board's concerns.

Board Member Valerie Salmons commented that her concerns about PTI were that the U of I had both financial concerns and academic mission concerns with PTI.

Board Member Dwight Welch commented that he agreed with Ted Streets' position.

Board Member Richard Watson agreed that the Board needs a Plan B.

After further discussion by Board Members, the following motion was made concerning the issue with PTI.

Motion was made by Street, seconded by Salmons and carried by all members present to move forward to initiate discussions with Western Illinois University.

X. NEW BUSINESS

A. Red Light Cameras

Director McClain discussed the revenues being received by communities with a Red Light Camera program, and the fact that no revenue from these tickets goes into the Surcharge Fund. The Director outlined some of the financial data, and the possible revenues to the Surcharge Fund. Director McClain will discuss the issue with the Attorney General's Office, and also keep the Governor's Office informed.

Chairman Davlin appointed a nomination committee for the search for a new Board Chairman. Davlin appointed Board members Salmons, Schlaf, and Street, and asked that they make a recommendation at the beginning of the December meeting.

XI. PUBLIC INPUT

XII. FYI

XIII. ANNOUNCEMENTS

Senior Management Seminar (Executive Institute)
September 16, 2010 (Macomb)

Transformation to Leadership: Effective Police Supervision (Executive Institute)
September 20-23, 2010 (DuPage County)
October 11-14, 2010
November 29-December 2, 2010

Police Resource Management (Executive Institute)
October 4-7, 2010 (TBD)

Building a Mentoring Program (Partnership with IACP) (Executive Institute)
October 13, 2010 (Northern Illinois - TBD)
October 14, 2010 (Southern Illinois - TBD)

Police Executive Role in the 21st Century (Executive Institute)
October 18-21, 2010 (Hoffman Estates)
November 15-18, 2010
December 13-16, 2010

Strategic Leadership Planning (Executive Institute)
November 9-10, 2010 (TBD)

Problem Oriented Policing (Executive Institute)
November 30, 2010 - December 1, 2010 (TBD)

Mentor Train the Trainer (Executive Institute)
December 7, 2010

Curriculum and School Standards Advisory Committee Meeting
Chicago, Illinois
December 8, 2010

Quarterly Board Meeting
Chicago, Illinois
December 9, 2010

XIV. ADJOURNMENT

Motion was made by Watson, seconded by Fischer and carried by all members present to adjourn the meeting at 10:15 a.m.