

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF EXECUTIVE COMMITTEE
AND FINANCE AND LEGISLATIVE COMMITTEE
EAST PEORIA, ILLINOIS
September 1, 2010 - 4:00 P.M.**

I. The Joint Meeting of the Executive Committee and the Finance and Legislative Committee was held at the Stoney Creek Inn in East Peoria and was called to order at 4:00 p.m. by Chairman Salmons. Roll call was taken and a quorum was established.

Executive Committee Members present:

Timothy J. Davlin, Chair
Brent A. Fischer, Vice Chair
Valerie L. Salmons
John Schlaf
Ted J. Street

Executive Committee Members absent:

Robert Hogan

Finance and Legislative Committee Members present:

Valerie L. Salmons, Chair
Timothy J. Davlin, Vice Chair
Brent A. Fischer
G. Nick Graff
Lisa Madigan, represented by Kevin O'Connell

Finance and Legislative Committee Members absent:

Donald Sevener

Other Board Members present:

David E. Livesay
Barbara O'Connor
Richard Watson

Staff Members present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Jennifer Wooldridge, Manager of Operations
Cora Beem, Manager of Mandated Training
John Keigher, Chief Legal Counsel
Jan Allen, Program Manager
Laura Baker, Administrative Assistant
Lennora Burnom, Criminal Justice Specialist I
Betty L. Houston, Executive I
John M. Krein, Fiscal Officer
Dan Sluga, Chief Information Officer
Scott Schaefer, Police Training Specialist

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah L. Alms, Director, Mobile Team Unit #2
Eric C. Arnold, Illinois Law Enforcement Executive Institute
Meg Barnosky, Illinois State Police Academy
Janet Bland, Director, Mobile Team Unit #9
Chris Bolinger, Illinois Law Enforcement Executive Institute
Philip A. Brankin, Director, Mobile Team Unit #3
Allyson Clark-Henson, Chicago Police Department
Lisa A. Coleman, Mobile Team Unit #4
Leonard Deynzer, Director, Mobile Team Unit #7
Mark F. Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Regina Evans, Country Club Hills Police Department
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, Illinois Law Enforcement Executive Institute
Kenneth German, Director, Mobile Team Unit #6
Kenneth Herbert, St. Clair County Corrections Academy
Joyce King, Mobile Team Unit #6
Mark J. Kotte, Director, Mobile Team Unit #8
Mark Krug, Mobile Team Unit #12
Scott Kurtovich, Cook County Training Institute
William Lawler, Suburban Law Enforcement Academy
Howard Lodding, Chicago Police Department
Rebecca Long, Illinois State Police Academy
Daniel Maloney, Suburban Law Enforcement Academy

Sterling Morrell, Director, Mobile Team Unit #11
 Vicki L. Munson, Mobile Team Unit #6
 Van Muschler, Southwestern Illinois College Police Academy
 Terri Newbill, Mobile Team Unit #13
 Susie Nichols, Illinois Law Enforcement Executive Institute
 Ellen Petty, Director, Mobile Team Unit #10
 Beth Pinter, Director, Mobile Team Unit #5
 Roger A. Richards, Director, Mobile Team Unit #14
 Catherine Somers, Police Training Institute
 Charles Stein, Mobile Team Unit #16
 Denny Stewart, Director, Mobile Team Unit #13
 Jean Swan, Mobile Team Unit #7
 William L. Walls, Jr., Director, Mobile Team Unit #1

II. FINANCIAL AND EXECUTIVE MATTERS

A. Financial Matters FY10

1. Fiscal Report
(Through August 31, 2010)
 - a. Summary of FY10 Budget
 - b. Final FY10 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein presented information from the Fiscal Report (through August 31, 2010) that included a summary of the FY10 budget, final FY10 Training \$ amounts, Receipts into the Surcharge Fund, and the balance of the Surcharge Fund.

Motion was made by Fischer, seconded by Graff and carried by all members present to accept the report and place it on file.

2. FY11 Budget

John Krein reported that the meetings scheduled by GOMB for before July 31, 2010 have not yet occurred. Because of this, John issued a handout with recommended funding amounts for Mobile Teams at the lesser amount of the FY2010 Statement of Award or the FY2011 request. That total amount is \$4.3 million. At the December Board meeting, final funding will be approved, and the issue of pay raises will be addressed.

John also referred to a memo that contains the funding figures for the Executive Institute, Chicago Police Department In-Service Training, Illinois Computer Crime Institute, CIT, Professional Associations, Coroner's Death Investigation courses, and the Camera Grant. Board member Graff

asked how much was borrowed from the Camera Grant, and John Krein replied that \$2.2 million was borrowed and the statute states it must be repair within 18 months.

- B. Approval of First Quarter Payments - FY11
 - 1. Mobile Team Units
 - 2. Executive Institute/Media Resource Center
 - 3. Computer Crime Institute
 - 4. Coroner/Death Investigation Courses
 - 5. Chicago Police Department In-Service

Krein reported that in the handout there is a memo laying forth the recommended funding for Fiscal Year 2011. Traditionally the Board approves Mobile Team Units Statement of Awards at the September Board meeting. This is based upon enactment of the Board's budget. Since we have not had the final budgetary meeting with the OMB, it is recommended that each MTU be funded at the lesser of the FY2010 Statement of Award or FY2011 Request. This will allow the MTUs to engage in programmatic planning and scheduling for the greater part of the fiscal year. That specific amount would be \$4.3 million. At the December Board Meeting the final funding will be approved. Further, the issue of pay raises will be addressed at that time.

Krein reported that a memo was in the handout material that contains the Executive Institute funding plus the Chicago Police Department In-Service training, Illinois Computer Crime Institute, CIT, Professional Associations, funding for Coroners/Death Investigation courses and also funding for Camera Grant funds. The memo lays forth the amounts to be recommended for approval by the Board.

Motion was made by Street, seconded by Schlaf and carried by all members present to approve the funding amounts for the Direct Training Contracts for FY2011.

- C. Staff and Personnel Issues

Director McClain introduced new employees Larry Smith as Deputy Director, and Cora Beem as Manager of Mandated Training. Director McClain also reported that Sallie Traynor has taken a position with the Ethics Commission, and he will be seeking to fill her position.

- D. Legislation and Legal Update
 - 1. Legislative Updates
 - 2. Litigation

Chief Legal Counsel John Keigher discussed SB 3491 (Lead Death/Homicide Investigator), Public Act 96-1111, and the Board's plan of action to comply. John also discussed SB 3695 (PA 96-1029), which allows the Illinois State Police to collect a new fee on all traffic violations. This will not impact the Surcharge Fund. The Surcharge Fund will receive \$2.27 per citation rather than

the current \$2.46, however, on September 10, 2010, the \$75 cap is raised to \$120, which will result in the Surcharge Fund receiving \$3.97 per citation.

Keigher also discussed current litigation Moore v. Trent. The matter is in Federal Court with no formal trial deadline at this time.

E. Course Tuition Fee Requests

Burnom directed attention to tab 16, which is a budget form submitted by the Springfield Police Department for Handgun Firearms Instructor, which was recommended for approval previously today by the Curriculum and School Standards Committee and a motion is needed for approval of the tuition fee by the Board.

Motion was made by Street, seconded by O'Connell and carried by all members present to approve the tuition fee request for Handgun Firearms Instructor Training.

III. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

B. Police Training Institute Update

Jennifer Wooldridge reported that Ethics Training for Board Members is a paper version, and members are to read the material and turn into the Board office, or they may bring the completed form to the December Board meeting.

Board Member Valerie Salmons advised that the PTI update will be given at the full Board meeting.

IV. NEW BUSINESS

A. Red Light Cameras

Salmons advised that this will also be held over for the full Board meeting tomorrow.

V. ADJOURNMENT

Motion was made by Graff, seconded by Fischer and carried by all members present to adjourn the meeting at 4:18 p.m.