

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF SPECIAL MEETING OF
THE EXECUTIVE COMMITTEE
MACOMB, ILLINOIS
AUGUST 24, 2010**

I. ROLL CALL - ESTABLISHMENT OF QUORUM

The August 24, 2010 Special Meeting of the Executive Committee was held at the Red Ox Restaurant in Macomb, Illinois. The meeting was called to order by Chairman Timothy Davlin. Roll call was taken and a quorum was established.

Committee Members present:

Timothy J. Davlin, Chair
Brent A. Fischer, Vice Chair
Valerie L. Salmons
John Schlaf
Ted J. Street

Committee Members absent:

Robert Hogan

Staff Members present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Jennifer Wooldridge, Manger of Operations
John Keigher, Chief Legal Counsel
Betty L. Houston, Executive I

Others present:

Susie Nichols, Program Manager, Illinois Law Enforcement Executive Institute
Jeffrey Fritz, Illinois Law Enforcement Executive Institute

II. TOUR OF EXECUTIVE INSTITUTE & OTHER WIU FACILITIES

The Committee was given a tour of Western Illinois University by Susie Nichols, Program Manager, Illinois Law Enforcement Executive Institute.

III. POLICE TRAINING INSTITUTE UPDATE

A copy of the report from the University of Illinois' Office of the Provost and Vice Chancellor for Academic Affairs, Police Training Institute dated May 26, 2010 was provided to each committee member for review. As a background, Director McClain reported that there was a U of I review committee which he met with regard to the Police Training Institute. Information was provided to the review committee about the relationship between the Board and PTI going back generations. Director McClain reported that the review committee's main concern was the financial situation of PTI and they were looking at the Board as a potential financial partner.

In response to the review committee's report, Director McClain outlined available options in providing training for all local law enforcement officers.

Committee members discussed the report and concluded from the content of this report, PTI would not receive financial support from the U of I in the future. The report cast doubt upon the future relationship between the U of I and PTI, and thus this report is important to the Board as it plans to fulfill our mandate to train police officer recruits within a limited time period. As to whether the Board would be the financial benefactor for PTI and step into the shoes of the U of I, without any right to control or manage PTI, was rejected by the committee.

Director McClain also advised that he had been contacted by person/persons that PTI was seriously considering (without U of I or Board input) introducing legislation to have it financially paid in full through the Surcharge Fund. The committee rejected this idea.

McClain advised that the University has already placed PTI under the direct supervision of the University of Illinois Campus Police Department with a part-time director/police chief in charge. Ted Street advised that the Board has a duty and obligation to seriously look at an alternative to PTI. He felt that the committee should have some discussion and exploration as to making a recommendation because he feels that the other Board members will want some direction, not only from the Director, but from those of the Executive Committee that have been better informed and have greater access to information.

Committee members discussed options and alternatives concerning the situation to PTI. No motions were made, but direction was given to Director McClain, when meeting with the Chancellor on Thursday, August 26, to see whether the U of I was committed to assertions in the report. In addition, the Executive Committee wanted the Director to express to the Chancellor that it is our mandated duty to ensure training is available which could result in creating a new academy and could and would, if necessary, no longer fund PTI, through tuition or otherwise..

IV. RED LIGHT CAMERA UPDATE

Director McClain discussed the potential revenue from Red Light Camera traffic tickets, and his discussions with legal advisors John Keigher and Sorling law firm. In looking into the law and past AG opinions, the Board may be entitled to revenue from these tickets, with a potential of \$20,000,000 in income for the Board. The general consensus of the Committee is to have the Executive Director move forward with meeting with the AG Office to begin negotiations to get some of the Red Light Camera traffic ticket revenue for the Surcharge Fund.

V. STAFF & PERSONNEL ISSUES

Director McClain reported that Executive Secretary Sallie Traynor has resigned her position with the ILETSB and taken an assignment with the Ethics Commission. Kevin stated that a primary reason for her departure was her potential loss of income from furlough days.

Director McClain reported that two new employees have been hired and started work recently. Larry Smith, Deputy Director, and Cora Beem, Manager of Mandated Training have both started with the Board since the end of July. Larry is the former Menard County Sheriff, and Cora was previously employed at PTI, at one time as the Acting Director. Director McClain mentioned that if furlough days must be taken by ILETSB non-union employees, it is difficult to hire new employees (10% salary decrease).

Ted Street initiated a discussion on both furlough days and the evaluation of the Executive Director. The general consensus of the Executive Committee is that Board employees should not have to comply with furlough days. The Committee discussed whether the Director should inform/approach the Governor's Office with the Boards' decision to have staff take no furlough days, or to simply direct the staff not to take furlough days.

A discussion followed concerning the evaluation of the Executive Director. Both Mr. Street and Ms. Salmons indicated that the Executive Committee should meet with Kevin for an evaluation, during which time a potential increase would be discussed. Chairman Davlin stated that the Executive Committee would meet on Wednesday before the full Board meeting and have the Director come in for evaluation. When compensation is discussed, the Director could leave while the committee discussed that issue. Chairman Davlin asked that the Executive Committee meeting be scheduled for Wednesday, September 1, 2010 at 2:00 p.m.

VI. REQUEST FOR PROPOSAL....FYI

A. SALLIE TRAYNOR DEPARTURE

Director McClain explained that Sallie Traynor was in charge of the Request for Proposal because she came from CMS procurement and now that she has left Deputy Director Smith will be the lead on this project. Director McClain advised he is preparing a document that will be FYI only concerning RFP's, which will give the Board a feel of what has been done in the past, how long it may take and the costs involved. A handout will given to the Board regarding the RFP's and what is involved and the future of doing that type of work.

VII. ADJOURNMENT

Motion was made by Valerie Salmons, seconded by Chief Schlaf, and carried by all members present to adjourn the meeting at 1:45 p.m.