

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF THE
EXECUTIVE COMMITTEE AND THE
FINANCE AND LEGISLATIVE COMMITTEE
LOMBARD, ILLINOIS
June 2, 2010—4:00 p.m.**

I. ROLL CALL—ESTABLISHMENT OF QUORUM

The June 2, 2010 Joint Meeting of the Executive and Finance and Legislative Committees was held at The Westin Hotel in Lombard, Illinois. The meeting was called to order by Chairman Timothy Davlin. Roll call was taken and it was established that there was not a quorum present. Consequently, Davlin noted that no decisions would be made during the meeting, and that the report for the Board Meeting tomorrow would be informational.

Board Members Present:

Chairman Timothy Davlin
Chief Nick Graff
Robert Hogan
Attorney General Lisa Magidan, represented by Kevin O'Connell
Ted Street

Board Members Absent:

Vice Chairman Sheriff Brent Fishcer
Executive Director Judy Erwin
Village Manager Valerie Salmons
Chief John Schlaf

Staff Members present:

Kevin T. McClain, Executive Director
John Keigher, Chief Legal Counsel
Jennifer Wooldridge, Manager of Operations
Jan Allen, Program Manager
Laura Baker, Administrative Assistant
Lennora Burnom, Criminal Justice Specialist
Betty Houston, Executive I
John Krein, Fiscal Officer
Daniel Sluga, Chief Information Officer
Sallie Traynor, Personal Assistant

Others Present:

Deborah L. Alms, Director, Mobile Team Unit #2
Philip A. Brankin, Director, Mobile Team Unit #3

Lisa Coleman, Director, Mobile Team Unit #4
Leonard Deynzer, Director, Mobile Team Unit #7
Regina Evans, Country Club Hills Police Department
Richard Fonck, Director, Mobile Team Unit #16
John Haley, Mobile Team Unit #3
Krystal Fitzpatrick, Director, Police Training Institute
Jeffrey Fritz, Illinois Law Enforcement Executive Institute
Ken Herbert, St. Clair County Corrections Academy
Todd Houde, Cherry Valley Police
Jim Kempinski, Suburban Law Enforcement Academy
Mark J. Kotte, Director, Mobile Team Unit #8
Rebecca Long, Commander, Illinois State Police
Maria Martinez-Valivkenas, Suburban Law Enforcement Academy
Mike Metzler, Police Training Institute
Sterling Morrell, Director, Mobile Team Unit #11
Terri Newbill, Mobile Team Unit #13
Susan Nichols, Program Manager, Illinois Law Enforcement Executive Institute
Mike Norrington, Director, Mobile Team #15
Roger Richards, Director, Mobile Team Unit #14
Charles Stein, Mobile Team Unit #16
Denny Stewart, Director, Mobile Team Unit #13
Rolando Villafuerte, Waukegan Police Department, PBPA
William L. Walls, Jr., Director, Mobile Team Unit #1
Dana R. Wright, Cook County Sheriff's Department

II. FINANCIAL AND EXECUTIVE MATTERS

- A. Financial Matters FY10
 - 1. Fiscal Report
(Through May 5, 2010)
 - a. Summary of FY10 Budget
 - b. Estimated FY10 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance
 - 2. FY11 Budget
- B. Consideration of Funding Awards
- C. Approval of First Quarter Payments—FY11
 - 1. Mobile Team Units
 - 2. Executive Institute/Media Resource Center
 - 3. Computer Crime Institute

4. Coroner/Death Investigation Courses
5. Chicago Police Department In-Service

After directing the Board's attention to the quarterly report for fiscal year 2010, Fiscal Officer John Krein explained the FY10 resources, noting the amounts of money required to satisfy each section representing a mandate of the Board, the Board's administration costs, and the amount of money still available and not yet specifically allocated.

Commenting that funds received by the Board for Basic Law Enforcement and Basic Corrections are historically low, looking at an approximately 30-year period, and citing the poor economy as the cause, Krein pointed out that Police Departments either do not have the funds to hire new people, and in some cases are laying off personnel. Krein noted that training levels/low enrollments are down for Chicago, other law enforcement training (referring to everything outside of the City of Chicago), Department of Corrections, and academy non-basic training. Class size, he said, now averages 10 trainees.

Krein reported that the receipts from Traffic and Criminal Conviction Surcharge Fund (TCCSF), with final May 2010 data, are approximately \$20.2 million, which is about \$400,000 lower than last year, but according to Krein, the balance is sufficient to sustain current training levels. Krein also made reference to fund sweeps, citing a previous Surcharge Fund sweep of \$5.4 million, a \$2.6 million sweep from the law enforcement camera grant fund, and a \$2.5 million sweep from the Death Certificate Surcharge Fund, but said that there are no projected fund sweeps for fiscal year 2011. Krein added that the Governor's Office of Management and Budget has now given the Governor authority to borrow from funds, with repayment as opposed to sweeping, but noted that there are no issued guidelines at this point.

The Board's FY11 budget, explains Krein, is at the introduced level and provides for two additional personnel, giving Board staff a total of 27 employees.

In answer to a question, Krein said that non-basic requests for reimbursements are lower and that currently there is funding for those requests.

In reference to Mobile Team Unit Issue Papers in which MTU's could request funds for critical infrastructure items, Krein estimated that approximately \$200,000 out of \$500,000 in requests would be granted. Krein noted that he would speak more of this at tomorrow's Board Meeting. Director McClain interjected that with basic training levels down, there will be more of a need for in-service training, and the Issue Papers allow the Board, if approved, to assist the MTU's with infrastructure needs based on criticality.

Chairman Davlin reminded the committee that since there was not a quorum, any action required for items in the fiscal report would be taken at the Board meeting the next day. Krein distributed a handout with his report. There were no questions in regard to the handout.

D. Staff and Personnel Issues

Director McClain explained that long-term employee Luann Hickman, due to chronic, permanent health conditions, has been granted a temporary, non-occupational disability leave request, noting that the Board would not be able to fill that position because the leave is temporary at this point.

E. Tuition Increases FY11

1. Special Requests

Board Staff member Lennora Burnom reported that Patti Banas from Sussex Management Associates had requested a \$20 tuition increase during the Curriculum and School Standards Advisory Committee meeting and that the committee had voted to bring this to the attention of the full Board.

A motion made by Nick Graff and seconded by Ted Street to take the matter of the \$20 tuition increase to the full Board carried unanimously.

F. Legislation

1. Legislative Updates

Chief Legal Counsel John Keigher reported that at the spring legislative session, there were several bills introduced, but not yet passed, that would affect law enforcement in the areas of firearms, authority of agency investigators, and modifications to alert systems. Pending bills relating to law enforcement involve alternative funding sources for law enforcement activities and board pension. Senate Bill 3695, an initiative of the State Police, requires court clerks to impose additional fees in certain instances where automated record keeping is used. These funds would go toward operations assistance and the prevention of street gang crime. Senate Bill 3508 adds a \$5 fee to all citations issued electronically, with \$2 of this fee being returned to the agency that issued the citation to defray the costs of the handheld ticketing devices. House Bill 5507 allows the return of the Fraternal Order of Police (FOP) license plates, with a portion of the extra charges being directed to the FOP for increasing personnel efficiency, educating the public on law enforcement issues, and honoring the service of fallen officers. Keigher noted that none of these bills are expected to detract or otherwise interfere with the Traffic and Criminal Conviction Surcharge Fund.

Keigher discussed Senate Bill 349, which requires certification for lead homicide investigators. Under this bill, approved by both chambers and currently awaiting signature by the Governor, the Board is charged with approving and conducting a training program in death and homicide investigation for all local law enforcement officers. The Department of State Police must conduct the training as well. If signed by the Governor, this bill would become effective January 1, 2012.

III. UNFINISHED BUSINESS

A. Camera Grant Awards – FY10 (Jennifer Wooldridge)

Jennifer Wooldridge, Manager of Operations, spoke on the camera grant awards, which provide for the purchase and installation of video cameras in law enforcement vehicles and the training of law enforcement officers in the operation of the cameras.

Wooldridge reported widespread interest in the program, with the Board receiving, to date, over 1,200 requests from 267 agencies. The awards, based on the appropriation level granted to the Board in Fiscal Year 2010, were determined by Board staff using a formalized criteria. The state was divided into three regions—Northern, Central and Southern. Values were assessed and applied as follows: number of officers (25%); # of cameras currently have (25%); median income (25%); crime rate (12.5%); DUI/Drug-related crashes (12.5%), as well as compliance with mandated Board reporting. This fiscal year's 16 winners are: Northern—Elizabeth Police Department (PD), Lanark PD, Rockford PD, Kane County Forest Preserve, Kane County Sheriff's Office, Atkinson PD; Central—Canton Park District PD, Warren County Sheriff's Office, Springfield PD; Southern—Staunton PD, Macoupin County Sheriff's Office, Alorton PD, Harrisburg, PD, Carrolton PD, Jackson County Sheriff's Office, South Roxana PD.

Wooldridge also noted that formalized Rules have been submitted to JCAR, the Joint Committee on Administrative Rules, for review.

Nick Graff questioned whether Board staff monitors departments' compliance with all requirements for receiving an award from this grant. Wooldridge informed him that the compliance information is forwarded from the agencies directly to the Governor's Office, the General Assembly, and to the Board. Graff requested to see this information.

In reference to Board funds, Board member Street questioned previous fund sweeps incurred by the Board, and, saying he would bring this to the full Board, reaffirmed his position that funds generated by law enforcement should be dedicated for the good of law enforcement training and standards. In explaining, he noted that the Police Training Act established the board as an independent agency, not part of State government. He suggested addressing this issue legislatively. Saying that he is not unsympathetic to the financial plight of the people of the State of Illinois, Director McClain concurred with Street, reminding everyone that all the money coming into the Surcharge Fund is the direct result of an officer putting his life in danger—that the officers are 100% responsible for all money that comes into the Surcharge Fund.

B. Mandated Annual Ethics Training

Director McClain reported that the entire Board staff had successfully completed their ethics training for the year, and informed Board members that they would be receiving their ethics compliance documents in the mail.

C. Academy Director's Training Advisory Committee
April 22, 2010

Chairman Davlin asked that this report be saved for the full Board Meeting.

D. Police Training Institute Update (PTI)

Chairman Davlin asked that this report be saved for the full Board Meeting.

IV. NEW BUSINESS

A. Mobile Team Unit Issue Papers

1. Criticality
2. Long-term infrastructure

Chairman Davlin asked that this report be saved for the full Board Meeting.

A motion to adjourn made by Nick Graff and seconded by Kevin O'Connell carried by all members present to adjourn the meeting at 4:40 p.m.