

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF CURRICULUM AND SCHOOL STANDARDS ADVISORY
COMMITTEE MEETING
LOMBARD, ILLINOIS
June 2, 2010—3:00 p.m.**

The June 3, 2010 Quarterly Meeting of the Curriculum and School Standards Advisory Committee was held at The Westin Hotel in Lombard, Illinois. The meeting was called to order by Chairman Richard Watson. Roll call was taken and a quorum was established.

Board Members Present:

H. Richard Watson, Chairman
Thomas Dart, represented by Dana Wright
Krystal L. Fitzpatrick
Johathon E. Monken, represented by Rebecca Long
Director Michael Randle, represented by Brian Adams
Superintendent Jody Weis, represented by Bruce Lipman
Dwight W. Welch

Board Members Absent:

David E. Livesay
Stuart McArthur

Other Board Members Present:

G. Nick Graff
Ted Street

Staff Members present:

Kevin T. McClain, Executive Director
John Keigher, Chief Legal Counsel
Jennifer Wooldridge, Manager of Operations
Jan Allen, Program Manager
Laura Baker, Administrative Assistant
Lennora Burnom, Criminal Justice Specialist
Betty Houston, Executive I
John Krein, Fiscal Officer
Daniel Sluga, Chief Information Officer
Sallie Traynor, Personal Assistant

Others Present:

Penny Abbott, Mobile Team Unit #9
Deborah L. Alms, Mobile Team Unit #2

Janet Bland, Mobile Team Unit #9
 Philip A. Brankin, Director, Mobile Team Unit #3
 George Burnetti, KEBCOR.com
 Allyson Clark-Henson, Chicago Police Department
 Lisa Coleman, Mobile Team Unit #4
 Mark F. Edwards, Mobile Team Unit #12
 Regina Evans, Country Club Hills Police Department
 Ronald Evans, Jr., Country Club Hills
 Richard Fonck, Director, Mobile Team Unit #16
 Jeffrey Fritz, Illinois Law Enforcement Executive Institute
 Ken German, Mobile Team Unit #6
 Ken Herbert, St. Clair County Corrections Academy
 Todd Houde, Cherry Valley Police
 Jim Kempinski, Suburban Law Enforcement Academy
 Joyce King, Mobile Team Unit #6
 Mike King, Mobile Team Unit #6
 Mark J. Kotte, Director, Mobile Team Unit #8
 William Lawler, Suburban Law Enforcement Academy
 Dan Maloney, Suburban Law Enforcement Academy
 Patrick J. McGee, Cicero Police Department
 Mike Metzler, Police Training Institute
 Sterling Morrell, Director, Mobile Team Unit #11
 Vicki S. Munson, Mobile Team Unit #6
 Terri Newbill, Mobile Team Unit #13
 Susan Nichols, Program Manager, Illinois Law Enforcement Executive Institute
 Mike Norrington, Mobile Team #15
 Kevin O'Connell, Illinois Attorney General
 Beth Pinter, Mobile Team Unit #5
 Roger Richards, Mobile Team Unit #14
 Catherine Somers, Police Training Institute
 Charles Stein, Mobile Team Unit #16
 Denny Stewart, Mobile Team Unit #13
 Rolando Villafuerte, Waukegan Police Department, PBPA
 William L. Walls, Jr., Mobile Team Unit #1
 Hal Zenisek, Worldwide Instructional Learning Design System

I. APPLICATION FOR SCHOOL/COURSE CERTIFICATION

A. Illinois State Police (ISP)

Springfield, Illinois

1. Motor Vehicle Investigation Techniques for Vehicle Identification

Investigators

Hours: 40

Tuition: \$0.00

Course Dates: To Be Announced

The request for this course is for Board certification, no reimbursement. This is a five-day, forty-hour course designed to teach students about motor vehicle theft. This is an instructional plan for a course offered to local, county, and state law enforcement agencies, and to Motor Vehicle Theft (MTV) Task Force investigators. The course will also be offered to senior special agents of the National Insurance Crime Bureau and to insurance company special agents assigned to a special investigations unit and who work in partnership with the current seven motor vehicle theft task forces. The course will provide insight into the legal, practical, and technical aspects of vehicle theft investigative techniques and MVT task force resources, such as use of under-cover officers, surveillance units, "Bait Cars and License Plate Readers." Also covered will be methods to detect an active stolen, retagged, or clone vehicle.

A motion to recommend Board Certification of the Motor Vehicle Investigation Techniques for Vehicle Identification Investigators course to the Board was made by Krystal Fitzpatrick, seconded by Dwight Welch, and carried by all present.

2. Bait Car Equipment Installation and Operations
Hours: 28
Tuition: \$0.00
Course Dates To Be Announced

This request is for Board certification, no reimbursement. This four-day, twenty-eight hour course is designed to teach participants how to take a law enforcement vehicle dedicated to the Bait Car anti-vehicle theft program and, under direct instructor supervision, completely install the vendor-based Bait Car audio, video electronic sensor activation intrusion system. The students will also install the vehicle ignition electronic wireless interface. The direct supervision of the students by an electronics technician will ensure the best practices techniques will be deployed to permit failsafe deployment of the Bait Car.

A motion to recommend Board Certification of the Bait Car Equipment Installation and Operations course to the Board was made by Krystal Fitzpatrick, seconded by Dwight Welch and Brian Adams, and carried by all present.

3. Motor Vehicle Theft Training for Investigators
Hours: 24
Tuition: \$0.00
Course Dates: To Be Announced

This request is for Board Certification, no reimbursement. This three-day, twenty-four hour course is designed to train students on how to identify all aspects of auto theft and vehicle identification issues. The course material will cover the steps necessary to investigate vehicle theft crime and will cover the applicable anti-theft, tilting, and related vehicle laws. The training will provide the student insight into vehicle theft techniques, methods to investigate vehicle theft, such as using confidential sources, such as the National Crime Insurance Bureau. Also, surveillance techniques, operational planning, license plate readers, bait cars, and task force operations will be used. Students will learn how to properly document

their investigation and vehicle identification. A vehicle identification and documentation demonstration will be conducted during the training.

Long pointed out that this course is being reduced from a four-day course to three days because of feedback from the MTU's, indicating that they were struggling with the agencies being able to send their officers a training course of that length.

A motion to recommend Board Certification of the Motor Vehicle Theft Training for Investigators course to the Board was made by Dwight Welch, seconded by Dana Wright, and carried by all present.

B. North East Multi-Regional Training, Inc. – MTU #3

1. Defensive Tactics Instructor
Hours: 80
Tuition \$500.00 – NM; \$400.00 – M
Course Dates: To Be Announced

This request is for Board Certification, no reimbursement. The ten-day, two-week, eight-hour course is designed to assist departments in developing and conducting their own defensive tactics training by developing departmental personnel instructors who will have a comprehensive knowledge in police use of force incidents, and will be able to develop and conduct defensive tactics programs for their agencies. (This course must meet the “Use of Force” guidelines.)

Phil Branken explained that the course is being taught by a lead instructor, Pat McGee, who had helped write the “Use of Force” manual for the Illinois Law Enforcement Training and Standards Board. Branken clarified that use of Taser's is not part of the course, with the exception of the reference to it in the use-of-force model discussion. Branken added that the class is designed to teach instructors to go back to their departments to teach defensive tactics.

A motion to recommend Board Certification of the Defensive Tactics Instructor course to the Board was made by Dwight Welch, seconded by Dana Wright, and carried by all present.

II. NEW BUSINESS

A. Sussex Management Associates, Patti Banas – Tuition increase request.

Ms. Banas proposed a tuition \$20 increase in our tuition to cover administrative expenses, travel expenses, and related expenses for two report writing classes. Not having had an increase since 1999, Banas noted that the current tuition of record for one of the courses is \$179.00, and the other, \$239.00. The increases would increase the fees to \$199.00 and \$259.00 respectively.

A motion to recommend the \$20 tuition increase to the Board was made by Dwight Welch, seconded by Krystal Fitzpatrick, and carried by all present.

B. Chicago Police Department Crisis Intervention Training

The proposal for Board certification of Chicago Police Department's Crisis Intervention Training was presented by Jennifer Wooldridge, who by way of introduction recapped the history of the development of this curriculum and said that after working with Chicago PD for the last 6 months, Board staff and individuals from Chicago's Crisis Intervention (CIT) team devised a curriculum that meets both the needs of Chicago as well as the core components of the State's CIT curriculum. It was noted that any future changes in the Board curriculum would require a re-evaluation of the Chicago CIT curriculum as well.

A motion to recommend Board certification of the Chicago Police Department's Crisis Intervention Training program to the Board was made by Dwight Welch, seconded by Dana Wright, and carried by all present.

C. Elizabeth Earlywine, Prosecutor, Illinois Department of Transportation, Traffic Safety (originally scheduled to speak at ASSIST meeting, which was canceled)

Earlywine addressed the Board on behalf of the Department of Transportation to update Board member and staff, and academy and Mobile Team Unit directors and staff as to updates in Standardized Field Sobriety Testing, particularly as it relates to DUI investigations in terms of case law. She also spoke on ARITE, a course for Advanced Roadside Impaired Driving Enforcement training.

A motion to adjourn made by Dwight Welch and seconded by Michael Randle carried by all members present to adjourn the meeting at 3:50 p.m.