

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 SOUTH 6<sup>TH</sup> STREET ROAD, ROOM 173  
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF THE  
EXECUTIVE COMMITTEE AND THE  
FINANCE AND LEGISLATIVE COMMITTEE  
FAIRVIEW HEIGHTS, ILLINOIS  
March 3, 2010 - 4:00 p.m.**

**I.** The meeting was held at the Four Points Sheraton in Fairview Heights, Illinois and was called to order at 4:00 p.m. by Chairman Salmons. Roll call was taken and a quorum was established.

Executive Committee Members present:

Timothy J. Davlin, Chair  
Brent A. Fischer, Vice-Chair  
Robert J. Hogan  
Valerie L. Salmons

Executive Committee Members absent:

John Schlaf  
Ted J. Street

Finance and Legislative Committee Members present:

Valerie L. Salmons, Chair  
Timothy J. Davlin, Vice-Chair  
Brent A. Fischer  
G. Nick Graff  
Lisa Madigan, represented by Kevin O'Connell

Finance and Legislative Committee Members absent:

Bennett W. Dickmann  
Judy Erwin

Director McClain informed the Board that he received a letter from City Administrator Dickmann tendering his resignation to the Governor.

Other Board Members present:

Krystal L. Fitzpatrick  
David E. Livesay

Staff Members present:

Kevin T. McClain, Executive Director  
Jennifer Wooldridge, Manager of Operations  
Jan Allen, Program Manager  
Laura Baker, Administrative Assistant  
Lennora Burnom, Criminal Justice Specialist  
Ed Edwards, Police Training Specialist  
Betty Houston, Executive I  
John Krein, Fiscal Officer  
Daniel Sluga, Chief Information Officer  
Sallie Traynor, Personal Assistant

Others present:

Philip Brankin, Director, Mobile Team Unit #3  
Leonard Deynzer, Director, Mobile Team Unit #7  
Chuck Doan, Mobile Team Unit #15  
Mark F. Edwards, Director, Mobile Team Unit #12  
Greg Elliott, Mobile Team Unit #5  
Regina Evans, Country Club Hills Police Department  
Ronald Evans, Country Club Hills Police Department  
William Fitzgerald, Mobile Team Unit #14  
Richard Fonck, Director, Mobile Team Unit #16  
Kenneth Herbert, St. Clair County Corrections Academy  
Jim Kempinsky, Suburban Law Enforcement Academy  
Mark Kotte, Director, Mobile Team Unit #8  
Bill Lawler, Suburban Law Enforcement Academy  
Howard W. Lodding, Chicago Police Department  
Rebecca Long, Illinois State Police  
Sterling Morrell, Director, Mobile Team Unit #11  
Van Muschler, Southwestern Illinois College Police Academy  
Terri Newbill, Mobile Team Unit #13  
Mike Norrington, Director, Mobile Team Unit #15  
Ellen Petty, Director, Mobile Team Unit #10  
Beth Pinter, Director, Mobile Team Unit #5  
Catherine Somers, Police Training Institute  
Charles Stein, Mobile Team Unit #16

Calvin Stearns, Illinois Law Enforcement Alarm Systems  
 Denny Stewart, Director, Mobile Team Unit #13  
 Greg Sullivan, Illinois Sheriff's Association  
 William L. Walls Jr., Director, Mobile Team Unit #1  
 Dana R. Wright, Cook County Sheriff's Department

## II. FINANCIAL AND EXECUTIVE MATTERS

- A. Financial Matters
  - FY10
    - 1. Fiscal Report
      - (Through February 4, 2010)
        - a. Summary of FY10 Budget
        - b. Estimated FY10 Training
        - c. Receipts into TACCSF
        - d. TACCSF Balance

Krein called attention to Page 1 of the report which lays out FY2010 resources of the Board. It indicates the Board programs, the amount that is allocated for each category and the percentage. If you start with roman numeral X, Administration and read clockwise through VIII, which is Available Funds, that is the Board's Traffic and Criminal Conviction Surcharge Fund appropriations and totals \$13,336,200. The last item, Grants, are funds from Homeland Security, the Department of Transportation's Traffic Safety Program, the Death Investigation funds, and the Camera Grant. There has been some change in the categories, particularly on basic law enforcement and basic corrections. Training continues to drop. This year we have reduced the average class size and the enrollment continues to come in under that. Many academies are running classes at or below 50%. We anticipate this will continue until the economy turns around.

Krein referred to Page 3 of the report, which lays out the academy training, both basic and non basic. These categories are down slightly from the last Board meeting and again it's due to the fact that mandated courses are seeing low enrollments and is a representation of the economy.

Krein called attention to Page 5 of the report which shows revenues into the Surcharge Fund. Since this report was completed, the Treasurers Office and the Comptrollers Office have provided the final February data. The bottom line did come up a bit. We are still projecting, at this point, that it is going to be approximately \$20 million, which is a decrease from last year. Receipts are down, but we are still reviewing the data. We are not certain if it's the economic downturn or if it's the use of red light cameras or ordinances. The decrease is much less than other state funds are seeing. Director McClain advised the Committee of the history of the P tickets and the concern that the Board would not get their percentage of the assessed fines. He made the Committee aware that the Board will be keeping an eye on the systems that are coming out to avoid giving the Training Board money. If we see a significant effect on the Surcharge Fund, then the Board may or may not want to take some action.

Krein called attention to Page 7 of the report which shows the balance in the Surcharge Fund. He advised that the balances shown are approximately \$3.5 million less than they would be without the fund sweeps. The agency is working with the Governor's Office to minimize the possibility of fund sweeps in the upcoming fiscal year. This balance, if receipts do not continue to decline, should have sufficient funds for discretionary items that have been discussed (training programs, etc.).

**Motion was made by Davlin, seconded by Graff and carried by all members present to accept the report and place it on file.**

2. FY11 Budget
  - a. Governor's Budget Address

Krein reported that the Governor's budget is scheduled to be introduced next week. Therefore, after the budget address the Board will be advised of the exact composition of the budget, and what items went up or down. We have a general idea of where we're going, but they are still making final adjustments, mostly on the general fund budgets. Once we have that information it will be disseminated to the Board Members.

- B. Intergovernmental Law Enforcement Officer In-Service Training Act
  1. Fiscal Year 2011 Grant Applications
  2. ASSIST Annual Report - FY09

Wooldridge referred to the ASSIST Program report in the Board book and the Grant Application Review Process.

- C. Staff and Personnel Issues

Director McClain introduced and welcomed Sallie Traynor, Personal Assistant, who recently was hired and previously worked at Central Management Services.

- D. Legislation
  1. 96<sup>th</sup> Session Legislative Agenda

Director McClain advised that a full report will be given at the Board meeting tomorrow.

- E. Course Tuition Fees

Burnom directed the Board's attention to Tab 18 referring to the tuition fee of the Narcotics Detection Dog Program. This course was approved by the Curriculum Committee.

**Motion was made by Davlin, seconded by Fischer and carried by all members present to approve the tuition fee for the Narcotics Detection Dog Program.**

### III. UNFINISHED BUSINESS

#### A. Camera Grant Awards - FY10

Krein reported that the legislation that created the Camera Grant gave discretion to the Board on how the cameras would be allocated. The State's internal auditors suggested it might be too broad a grant of authority and suggested that we document some procedures. We are currently reviewing how cameras will be allocated in the future. The intent of the camera program is to be a statewide program, so the cameras will be allocated in fairly equal number percentages between the northern part of the State, central part of the State, and southern part of the State. As the applications are being reviewed, we will be looking at items such as the number of law enforcement officers, the number of cameras they already may or may not have, the median income, using Census Bureau data, Uniform Crime Report data from the Illinois State Police and then crash data for both drug and alcohol incidents from the Illinois Department of Transportation. The Board has a weighted formula that will be looked at, but at this point the procedures give the Board staff some discretion to make exceptions. At this point there is funding for approximately 16 cameras. There might be more funds if installation costs come in less than projected. It is anticipated that awards will be made between now and the next Board meeting, and at that time we will report the Camera Award recipients. Salmons asked if all the applications have come in already. Krein advised that current applications will be kept on file and we will post information on the web site indicating that those who previously have not applied are welcome to apply. Those that previously applied will not have to reapply, their applications will be considered.

### IV. NEW BUSINESS

None

### V. PUBLIC INPUT

None

### VI. ADJOURNMENT

**Motion was made by Davlin, seconded by Hogan and carried by all members present to adjourn the meeting at 4:15 p.m.**