

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF THE
EXECUTIVE COMMITTEE AND THE
FINANCE AND LEGISLATIVE COMMITTEE
CHICAGO, ILLINOIS
December 9, 2009 - 4:00 p.m.**

I. The meeting was held at the Swissotel in Chicago, Illinois and was called to order at 4:00 p.m. by Chairman Davlin. Roll call was taken and a quorum was established.

Executive Committee Members present:

Timothy J. Davlin, Chair
Brent A. Fischer, Vice Chair
Robert J. Hogan
Ted J. Street

Executive Committee Members absent:

Valerie L. Salmons
John Schlaf

Finance and Legislative Committee Members present:

Timothy J. Davlin, Vice Chair
Bennett W. Dickmann
Judy Erwin, represented by Nicole Krneta Rogers
Brent A. Fischer
G. Nick Graff
Lisa Madigan, represented by Kevin O'Connell

Finance and Legislative Committee Members absent:

Valerie L. Salmons

Other Board Members present:

Krystal L. Fitzpatrick
H. Richard Watson

Staff Members present:

Kevin T. McClain, Executive Director
Jennifer Wooldridge, Manager of Operations
Jan Allen, Program Manager
Laura Baker, Administrative Assistant
Kevin Baxter, Police Training Specialist
Lennora Burnom, Criminal Justice Specialist I
Betty Houston, Executive I
John Krein, Fiscal Officer
Jill Weber, Program Manager

Others present:

Deborah L. Alms, Director, Mobile Team Unit #2
Janet Bland, Director, Mobile Team Unit #9
Philip Brankin, Director, Mobile Team Unit #3
Mark F. Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Richard Fonck, Director, Mobile Team Unit # 16
Kenneth Herbert, St. Clair County Corrections Academy
William Keil, Retired, Mobile Team Unit #16
Howard Lodding, Chicago Police Department
Rebecca Long, Illinois State Police
Charlie McGrew, Douglas County Sheriff's Office, Mobile Team Unit #13
Michael Metzler, Police Training Institute
Daniel Maloney, Suburban Law Enforcement Academy
Sterling Morrell, Director, Mobile Team Unit #11
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Mobile Team Unit #13
Beth Pinter, Director, Mobile Team Unit #5
Roger Richards, Director, Mobile Team Unit #14
Catherine Somers, Police Training Institute
Denny Stewart, Director, Mobile Team Unit #13
William Strayer, Sangamon County Sheriff's Department
Dana R. Wright, Cook County Sheriff's Department

II. FINANCIAL AND EXECUTIVE MATTERS

A. Financial Matters

FY10

1. Fiscal Report
(Through November 10, 2009)
 - a. Resources
 - b. Academy Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance
 - e. Fund Sweeps

Krein called attention to Tab 6 which contains the quarterly fiscal report for FY2010. Page 1 of the report has been converted to a graphical format. After each item is listed a roman numeral, which tracts to the explanations on page 2. If you start with roman numeral X, Administration and read clockwise through VIII, which is Available Funds, that's the Board's Traffic and Criminal Conviction Surcharge Fund appropriations and that totals \$13,336,200. Category IX contains other Board appropriations (\$97 thousand for Camera Grant Fund and \$388 thousand for the Death Certificate Surcharge Fund) totaling \$485 thousand, funds appropriated to other State agencies (\$272 thousand to IDOT for Traffic Safety), and multi-year grants appropriated to other State agencies (\$789 thousand to the Illinois Terrorism Task Force).

Krein then called attention to Page 3 which shows projected training enrollments. A new category, Corrections to Law Enforcement, has been added. After each item listed is the projected number of officers and reimbursement cost. The average costs are based upon last fiscal year. These enrollments are at historically low levels. Page 5 of the report shows receipts from FY06 forward. It indicates monthly receipt level and yearly average. Since completion of this report, the Board has November data, which projects revenue of at least \$20.8 million. While approximately the same as FY09, this is much healthier than the State's general funds. Page 7 shows the fund balance since FY06. The current balance reflects the \$2.7 million in fund sweeps enacted by legislation, which will be \$5.4 million for the fiscal year. Should the Board and State Police fully expend their FY10 appropriations, the fund balance will drop to the levels seen in Fiscal Years 2006 and 2007.

Krein also reported on fund sweeps. He advised that as part of the State's budget, there was approximately \$200 to \$300 million of fund sweeps, it varies within which funds you count and measure. As it affects the Board, \$5.4 million was taken from the Traffic and Criminal Conviction Surcharge Fund and that's in four quarterly installments, the next installment will go out the first business day of January. \$2.6 million dollars was taken from the Camera Grant Fund. As we previously discussed with the committee and the Board, that fund is pulling in somewhere in the range of \$1.5 million dollars a year, but the Board has only received appropriation for \$100,000. Finally there is a sweep of \$2.5 million from the Death Certificate Surcharge Fund. Three of every four dollars out of that fund are the for the use of Department of Public Health and they are considered the lead agency on the fund, but that level of appropriation will also drop the fund balance in that fund to close to zero. There should be sufficient funds for the Board to fully expend its appropriation of \$388,000. The Board has been swept in the past, but nothing this consistent.

Motion was made by Graff, seconded by O'Connell and carried by all members present to accept the report and place it on file.

2. FY11 Budget

Krein reported that communication was received by the Governor's Office of Management and Budget. Preliminary data has been entered for FY11 budget. It should not come as any surprise that the State's budget's situation is not good. He advised that we have been asked to prepare various scenarios at various levels of reductions. We are still responding to requests from the Governor's Office. As more information becomes available, it will made available to the Board.

- B. Tuition Increases - FY2011
 - 1. Basic Law Enforcement
 - 2. Basic Corrections
 - 3. Other Certified Courses

- C. Course Tuition Fees

Krein reported that a handout was provided which has the Law Enforcement and Correction tuition increases. An explanation was presented as to how the tuition increases were obtained. Burnom directed the Board's attention to Tab 18 concerning a course the Illinois State Police brought before the Curriculum and School Standards Committee for approval. However, this course was tabled to the March, 2010 meeting as more information is required before considering approval of the course Narcotics Detection Dog Program. Burnom also referred the Board to the last tab which contained requests for annual tuition increases of in-service, advanced and specialized training courses for FY2011.

Motion was made by Street, seconded by Dickmann and carried by all members present to approve tuition increases for Basic Law Enforcement, Basic Corrections and Other Certified Courses for Fiscal Year 2011.

III. UNFINISHED BUSINESS

Chairman Davlin reported that tomorrow at the Board meeting there will be a full report regarding the Police Training Institute tuition and reimbursement matters.

IV. NEW BUSINESS

None

V. PUBLIC INPUT

None

VI. ADJOURNMENT

Motion was made by Davlin, seconded by Graff and carried by all members present to adjourn the meeting at 4:15 p.m.