

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

MINUTES OF JOINT MEETING OF THE
EXECUTIVE COMMITTEE AND THE
FINANCE AND LEGISLATIVE COMMITTEE
SPRINGFIELD, ILLINOIS
September 2, 2009 - 4:00 p.m.

The meeting was held at the Crowne Plaza, in Springfield, Illinois and was called to order at 4:00 p.m. by Chairman Davlin. Roll call was taken and a quorum was established.

Executive Committee Members present:

Timothy J. Davlin, Chair
Brent A. Fischer, Vice Chair
Robert J. Hogan
Valerie L. Salmons
Ted J. Street

Executive Committee Members absent:

John Schlaf

Finance and Legislative Committee Members present:

Valerie L. Salmons, Chair
Timothy J. Davlin, Vice Chair
Bennett W. Dickmann
Judy Erwin, represented by Nicole Krmeta Rogers
Brent A. Fischer
G. Nick Graff
Lisa Madigan, represented by Kevin O'Connell

Other Board Members present:

H. Richard Watson
Krystal L. Fitzpatrick

Staff Members present:

Kevin T. McClain, Executive Director
 Jennifer Wooldridge, Manager of Operations
 Jan Allen, Program Manager
 Laura Baker, Administrative Assistant
 Lennora Burnom, Criminal Justice Specialist I
 Betty Houston, Executive I
 John Krein, Fiscal Officer
 Scott Schaefer, Police Training Specialist
 Dan Sluga, EDP Manager
 Jill Weber, Program Manager

Others present:

Deborah L. Alms, Director, Mobile Team Unit #2
 Janet Bland, Director, Mobile Team Unit #9
 Philip A. Brankin, Director, Mobile Team Unit #3
 Mark Bridges, Springfield Police Department
 Leonard Deynzer, Director, Mobile Team Unit #7
 Mark F. Edwards, Director, Mobile Team Unit #12
 Richard Fonck, Mobile Team Unit #16
 Jeffrey Fritz, Illinois Law Enforcement Executive Institute
 Kenneth A. German, Director, Mobile Team Unit #6
 Kenneth Herbert, St. Clair County Corrections Academy
 James Kempinski, Suburban Law Enforcement Academy
 Joyce King, Mobile Team Unit #16
 Mark Krug, Mobile Team Unit #12
 William Lawler, Suburban Law Enforcement Academy
 Howard Lodding, Chicago Police Department
 Daniel Maloney, Suburban Law Enforcement Academy
 Sterling Morrell, Director, Mobile Team Unit #11
 Vicki L. Munson, Mobile Team Unit #6
 Van Muschler, Southwestern Illinois College Police Academy
 Terri Newbill, Mobile Team Unit #13
 Susan Nichols, Program Manager, Illinois Law Enforcement Executive Institute
 Michael P. Norrington, Director, Mobile Team Unit #15
 Ellen Petty, Director, Mobile Team Unit #10
 Beth Pinter, Director, Mobile Team Unit #5
 Roger Richards, Director, Mobile Team Unit #14
 Julie Smith, Mobile Team Unit #2
 Catherine Somers, Police Training Institute
 Denny Stewart, Director, Mobile Team Unit #13

Ellen Todroff, Mobile Team Unit #15
 William L. Walls, Jr., Director, Mobile Team Unit #1

II. FINANCIAL AND EXECUTIVE MATTERS

- A. Financial Matters
 - FY09
 - 1. Fiscal Report
 - (Through August 6, 2009)
 - A. Receipts into TACCSF
 - B. TACCSF Balance

Krein called attention to Tab 8 containing the revenues into the Surcharge Fund for the last 4 or 5 fiscal years. Last five years receipts were 20.6 million, a \$600,000 decrease from the year before, that's about 200 less traffic tickets a day for the entire year. The budgetary balance was measured as of Monday, August 31, 2009, and there was a slight increase. It was above \$4 million, which puts the Board in a decent cash position for dealing with FY10 appropriations and fund sweeps. Attention was directed to a handout labeled "Fiscal Year 2009 Resources and Training Level". Basic Law Enforcement and Basic Corrections were fairly significant decreases from the last Board meeting. This is attributed to the economy, enrollments are down everywhere. Until the economy comes back up, we don't see that the basic training, law enforcement and correctional, will come up at all and there is the potential for a one time availability of funds that we will have as long as training remains down. Page 3 of the report shows training reimbursements. The number of officers trained was the lowest that we have seen since the late 80's. As indicated, it is just the economy nationwide; it's not a reflection on any of the academies.

- 2. FY10 Budget
 - A. Fund Sweeps

Krein reported that the Board's FY10 budget was enacted at the introduced level. At a CFO meeting a 2% transfer was discussed which can be allocated across multiple funds. If indeed that decision is not changed by the Governor's Office, then it will not be necessary to put a reserve on the Traffic & Criminal Conviction Surcharge Fund. Through lack of activity in the intern project and some savings related to vacancies and the Camera Grant program, we should be able to expend the full appropriation this year. It was pointed out that Board employees who are not part of the union have been mandated to take 12 furlough days, which is about 4.6% pay reduction. Presently management is negotiating with AFSCME on the same issue and the tentative indication is that if AFSCME does not agree to 12 furlough days, there will be statewide layoffs. As that applies to the Board, they would just probably require that we keep vacancies unfilled longer instead of laying people off.

Motion was made by Graff, seconded by Salmons and carried by all members present to accept the report and place it on file.

- B. Auditor General's Agency Compliance Audit - FY07-08
 - 1. Appearance before the Legislative Audit Commission

McClain reported that on August 5, 2009 he appeared before the Audit Commission. It was the first time the Board was called to appear before them in more than 12 years. A few questions were answered and a motion to approve the audit findings was made. It went pretty smoothly. Since that time the Director has been working in the Board to take steps toward resolving some of the findings so that we may reduce our findings next time. Salmons requested a copy of the audit findings and management letter. McClain advised that he will provide the audit findings at the Board meeting, but that nothing was provided from the Audit meeting.

- C. Approval of Contracts/Grants - FY10
 - 1. Mobile Team Units
 - 2. Executive Institute/Media Resource Center
 - 3. Coroner/Death Investigation Courses
 - 4. Chicago Police Department In-Service
 - 5. Crisis Intervention Training
 - 6. Computer Crime Institute

Krein called attention to a memorandum dated August 31, 2009 to Director McClain from Krein regarding direct training contracts. Traditionally the Board approves full year funding at the September Board meeting. This has not been done for the last few years because our budgets have not been set until November. However, this year our budget is in place, so we are going to revert to past practices and recommend a full year approval for the Mobile Training Units, the Executive Institute, Computer Crime Institute at the Attorney General's Office, In-Service funding for the Chicago Police Department. CIT training with Professional Associations will be approved to expend funds based upon an approved request for funds. Both of those are down slightly from last year. At this point, the total for those items is \$6,047,700.

Motion was made by Fischer, seconded by Dickmann and carried by all members present to recommend approval for the full year for Mobile Training Units, the Executive Institute, the Computer Crime Institute and the Chicago Police Department In-Service and CIT training and Professional Associations approval based upon request for funds as listed totaling \$6,047,700.

- D. Staff and Personnel Issues
 - 1. Retirement
 - A. Chevyoune Haig Wood, Manager of Training
 - B. Charles R. McDonald, Field Training Specialist

McClain reported on the retirement of Chevyoune H. Wood and Charles R. Mc Donald and recognized their dedication to the Board.

2. Vacancies
 - A. Criminal Justice Specialist II
 - B. Executive I
 - C. Office Associate
 - D. Police Training Specialist - Madison County
 - E. Police Training Specialist - Sangamon County
 - F. Private Secretary II
 - G. Public Service Administrator

McClain advised that he is working with CMS to post some of the vacancies. The Governor's Office has indicated that in some agencies positions will be frozen. He advised that with really vital positions the Governor's Office is still entertaining some employment, but there have been massive layoffs in state government and we will work hard to fill these spots, at least some of them. However, we are not overly optimistic on how long it will take or if some of them will even be filled at this point and time because of the State's economy.

- E. Legal Issues
 1. Hyzy vs. ILETSB
 2. Moore vs. Trent et al.

McClain reported on the Hyzy vs. ILETSB. The Court held that the Board's use of discretion in reaching this decision was non reviewable because the Police Training Act does not provide objective standard. A motion for a supervisory order was denied by the Illinois Supreme Court and the Attorney General's Office. McClain believes this case will be closed soon.

McClain reported that Moore vs. Trent is a class action suit that apparently is very recent and involves northern district Cook County corrections officers who allege they were wrongfully denied certification to carry concealed weapons under the Illinois Retired Officers Conceal Carry program. This is in the early stages and we will be working with the Attorney General's Office to provide what they need from us. This type of case is one that can last for years if it is not thrown out in the early stages.

- F. Legislation
 1. 96th Session Legislative Agenda
 - A. Veto Session
 - B. PA 96-230: Probation Officers
 - C. PA 96-269: Community College Security Officers

McClain reported that PA 96-230: Probation Officers become effective January 1, 2010. Probation officers and supervisors may carry weapons while off duty after receiving training from the Board. There is an annual re-qualification requirement. PA 96-269: Community College Security Officers - Community Colleges may now form police departments under the Police Training Act and after completing Mandatory Firearms Training all Community College law enforcement

officers shall carry a firearm while on duty. There is also a non law enforcement security officer requirement to complete the 20 hour Basic Security Officers Training put on by the Department of Financial and Professional Regulation, the Association of College Law Enforcement Officers or a Campus Security Officer course similar to the course approved by the Board. They shall also be allowed to join a Mobile Team Unit and they shall take 8 hours of continuing training every year. Training can be determined by the Community College Board.

Street pointed out that in regard to the Probation Officer legislation, that this was not a piece of legislation that the Department of Corrections supported. This was an FOP initiative and would like the record to reflect that FOP's position is not 24 hours of mandatory firearms. These officers are currently subject to 40 hours mandatory firearms by the Department of Corrections. As a probation officer or a parole supervisor, the departments own internal standards train those officers for 40 hours.

G. Course Tuition Fee Requests

Burnom advised that the budget for the Board certification and reimbursement for the submitted course under Tab 19 was approved this afternoon at the Curriculum and School Standards Advisory Committee and requests a motion to approve the tuition.

Motion was made by Salmons, seconded by Graff and carried by all members present to approve the Course Tuition Fee for the Management and Leadership Development Program.

III. Unfinished Business

A. Police Training Institute Update

McClain informed the committee that he has met with staff and Director Fitzpatrick of the Police Training Institute and has been working with them to try and come up with some solutions to the issues that are facing PTI. Graff pointed out that this issue has been dealt with for at least a year and asked if we are going to get a resolution at anytime soon. The Board is looking for something to approve or disapprove. Street advised that at the last Board meeting it was stated that at this Board meeting we would have a decision. He would anticipate some resolution being brought forth tomorrow. McClain advised that no recommendation would be made at tomorrow's Board meeting. There was discussion regarding the dilemma of deficit of PTI due to economy and low enrollment. Fitzpatrick would like to see a decision made by the Board that they will assist PTI, not if, maybe, possibly or I don't know. PTI has been standing by and received no assistance for FY09. Discussion will be continued at the full Board meeting tomorrow.

IV. New Business

None

V. Public Input

None

VI. Adjournment

Motion was made by Dickmann, seconded by Graff and carried by all members present to adjourn the meeting at 5:00 p.m.